Government of India
Department of Space

Vacancy Notification

Advertisement No.B.31012/10/2016-DS dated 17.11.2017

Department of Space is looking for a suitable candidate for the position of Director (Finance) in Antrix Corporation Limited, Bengaluru, a wholly owned Government of India Company, under the administrative control of Department of Space (DOS), Govt. of India, in Level ‘14’ of the Pay Matrix under 7th CPC (Pre-revised Scale PB-4 with GP Rs.10000) on immediate absorption/deputation basis.

The last date for receipt of application is 17.12.2017

For other details like qualification & experience, age limit etc. log on to Department websites www.isro.gov.in or www.dos.gov.in.

Addendum/corrigendum to this advertisement, if any, will be published only in the above websites.
Department of Space is looking for a suitable candidate for the position of Director (Finance) at Antrix Corporation Limited (Antrix), Bengaluru in Level ‘14’ of the Pay Matrix under 7th CPC (Pre-revised Scale PB-4 with GP Rs.10000) on immediate absorption/deputation basis.

Antrix Corporation Limited (ANTRIX) was incorporated under the Companies Act, 1956 on 26th September, 1992, and is a wholly owned Government of India Company, under the administrative control of Department of Space (DOS). ANTRIX is the commercial arm of Indian Space Research Organisation (ISRO) and responsible for promotion and commercial exploitation of the products and services emanating from the Indian Space Programme. In the year 2008, the Company was awarded ‘MINIRATNA’ status. The Company, in accordance with its original mandate, has remained lean, close-knit and has professionals with techno-managerial skills. The registered corporate office of Antrix is situated at Bengaluru, Karnataka.

Eligibility: Officers working under the Central Government/Armed Forces of Union/CPSEs/All India Services/Central Group-A Services and fulfilling the following conditions may apply:

a) The applicant must, on the date of application as well as on the date of interview, be employed in a regular capacity, and not in a contractual/adhoc capacity.

b) Age: Minimum age shall be 45 years and Maximum age shall not exceed 56 years as on the last date prescribed for receipt of applications

c) Educational Qualifications*: The incumbent should be a Cost Accountant/Chartered Accountant or MBA with specialization in Finance with good academic record from a recognized University/Institution.

* Not applicable for officers of All India Services and Central Group-A Services

d) Experience: Minimum 15 years of experience as an Officer in Finance & Accounts Division of a reputed organisation. The applicant should have managerial experience at a senior level in corporate financial management and accounts including Cost and Budgetary Control, Institutional Finance, Working Capital Management in an organisation of repute.
e) Service Eligibility

i) **Central Public Sector Executives**
   Holding analogous post in the pay scale of:
   Rs.43200-66000/- (post 01.01.2007 scale with IDA)
   or
   Rs.37400-67000 + GP Rs.8700/- - Rs.8900/- with CDA (LEVEL 13/13A in the PAY MATRIX)

ii) **Officers of Central Group-A Services/All India Services/Armed Forces Officials**
   Holding analogous post (i.e. LEVEL ‘14’ in the PAY MATRIX) on regular basis;
   or
   With a minimum service of 3 years in the immediate lower scale (i.e. LEVEL ‘13’/‘13A’ in the PAY MATRIX) or equivalent.

f) **Duration of Appointment:** The appointment shall be for a period of five (05) years from the date of joining or upto the date of superannuation or until further orders, whichever is earlier.

**General Conditions/information:** Qualification prescribed is the minimum requirement and the same does not automatically make candidates eligible for interview. Based on the bio-data, screening will be conducted to shortlist candidates for interview.

Neatly Handwritten/Typed application in the prescribed format together with self-attested certificates for proof of age, educational qualifications, experience, and service eligibility should be forwarded **through proper channel** to:

The Director (Autonomous Bodies/Parliament),
Department of Space, Government of India,
Antariksh Bhavan, New BEL Road,
Bengaluru–560231
Tel.Ph.No.080-22172218 / Fax No.080-23416474
e-mail: section-6@isro.gov.in

THE LAST DATE FOR RECEIPT OF APPLICATION IS **17.12.2017**
Application has to be forwarded through proper channel duly certifying information in Columns 4 to 11, failing which application will be rejected.

**APPLICATION FOR THE POST OF DIRECTOR (FINANCE),**

**ANTRIX CORPORATION LIMITED, BENGALURU**

<p>| | | | | | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Post applied for</td>
<td>Director (Finance), Antrix Corporation Limited, Bengaluru</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Advt. No &amp; Date</td>
<td>B.31012/10/2016-DS dated 17.11.2017</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Name in full (in Block letters)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Date of Birth</td>
<td>Day Month Year</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>D  D  M  M  Y  Y  Y  Y</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Nationality</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Whether SC/ST/OBC/Others (indicate the relevant category)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Father’s Name /Spouse’ Name</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Address for correspondence (in Block letters)</td>
<td>State:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>PIN:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>e-mail id:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tel.Phone.No:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Mobile No:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Permanent address</td>
<td>State:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>PIN:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
10. Educational qualifications (in chronological order):

<table>
<thead>
<tr>
<th>Exam Passed</th>
<th>Name of the Board</th>
<th>Year of Passing</th>
<th>Class &amp; % of Marks</th>
<th>Main Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

11. Details of the previous/present employment held, if any, in chronological order:

<table>
<thead>
<tr>
<th>Name of the employer with address</th>
<th>Post held</th>
<th>Period From to</th>
<th>Scale of pay/Salary Drawn</th>
<th>Nature of duties (Attach separate sheets, if required)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

12. Details of Research/Professional Experience (Please Enclose):

13. Whether application is for immediate absorption/deputation (Please specify):

14. Any other details:

DECLARATION

I affirm that the information given in this application is true and correct. I also fully understand that, if at any stage, it is discovered that an attempt has been made by me to willfully conceal and misrepresent the facts, my candidature may be summarily rejected and my employment terminated.

(Signature of candidate)

Place: 
Date: 
1. Forwarded

2. Certified that Mr./Mrs./Ms__________________ is currently holding the post of _____________ in the Level ___ of Pay Matrix under 7th CPC (i.e. Pre-revised Scale ___ with GP ₹__________) from ____________ (date).

3. Verified entries in Columns 4 to 11 of the application form from the service records and certified as correct.

Signature
Name & Seal of the Sponsoring Authority

Date:
Place:

To:
Director (Autonomous Bodies/Parliament)
Department of Space
Antariksh Bhavan
New BEL Road
Bengaluru – 560 231
Tel.Ph.No: 080-2217 2218
Fax No: 080-2341 6474