

GOVERNMENT OF INDIA :: DEPARTMENT OF SPACE  
SATISH DHAWAN SPACE CENTER SHAR :: SRIHARIKOTA – 524 124  
SRI POTTI SREERAMULU.NELLORE DISTRICT (A.P)

## **TENDER NOTICE NO. SDSC SHAR/Sr.HPS/PT/23/2018-19**

On behalf of President of India, Sr. Head Purchase and Stores, SDSC SHAR, SRIHARIKOTA invites **on line quotations** for the following.

Sl No	Ref. No.	Description	Qty.
01	SHLS 2018 00 1361 GLOBAL Tender [Two Part basis]	Supply of High Pressure Seamless Gas Cylinders and spare kits	1 LS
02	SHAR SC 2018 00 8757 e-procurement [Single Part basis]	Services for Computer Education for the Students of Class-IV to Class X of Space Central School, SDSC SHAR, Sriharikota, Pulicat Nagar and Swarnamukhi Nagar for a period of TWO years for 675 Students.	675 Nos.
03	SHAR SPP 2018 00 9217 e-procurement [Single Part basis]	Design, Fabrication, supply, Erection and Commissioning of Infrared based continuous Drier	1 No.
04	SHAR SP 2018 00 9592 e-procurement [Two Part basis].	Procurement of Materials, Fabrication, supply, erection, commissioning as per drawings & technical specification document	1 No.
05	SHAR SC 2018 00 9624 e-procurement [Two part basis]	Housekeeping Consumables	1 LS
06	SHAR SP 2018 00 9721 e-procurement [Two Part basis]	Supply, erection, Testing and Commissioning of Automated Weighing and feeding system for Ammonium Perchlorate (AP), Aluminum Powder (Al) and Resin for 4.5t and 2.5 Vertical Mixer Facility.	1 Lot
07	SHAR SC 2018 00 9806 e-procurement [Two part basis]	Providing Direct to Home (DTH) Service at SDSC SHAR Guest House Complex, Sriharikota.	1 LS
08	SHAR SC 2018 00 9873 e-procurement [Single part basis]	Duty Medical Officers on contract basis to work in 3 shift at SHAR Hospital ETR for a period of 30 months.	30 Months
09	SHAR LS 2018 00 9904 GLOBAL Tender e-procurement [Two Part basis]	Supply of Refrigerated Liquid Helium	80000 Ltrs.
10	SHAR SPP 2018 00 9968 e-procurement [Single Part basis]	Procurement of material, fabrication, supply, inspection, transportation and testing & commissioning of 75t Modular loads	1 LS
11	SHAR CMD 2018 0 10015 e-procurement [Two Part basis]	Supply of 11 kV (E), grade XLPE insulated, HT, UG Power Cables	13500 Mtrs.
12	SHAR CMD 2018 0 10030 e-procurement [Two Part basis]	Supply, Installation, Testing and Commissioning of 11kV/415V, 3000kVA Transformer	1 Lot
13	SHAR CMD 2018 0 10044 e-procurement [Two Part basis]	Construction Supervision and Inspection Services for Construction of Facilities for Visitors Complex, Sriharikota	1 LS
14	SHAR CMD 2018 0 10058 e-procurement [Two Part basis]	Supply, Installation, Testing and Commissioning of Indoor & Outdoor VCB Panels	1 LS

Last Date for downloading of tender documents : 29.01.2019 at 16:00 hrs.  
Due Date for submission of bids online : 29.01.2019 at 16:00 hrs.  
Due Date for Bid Sealing on : 29.01.2019 at 16:01 hrs. to 29.01.2019 at 17.30 hrs.  
Due Date for Open Authorization : 29.01.2019 at 17.31 hrs. to 31.01.2019 at 17:00 hrs.  
Due Date for opening of tenders : 01.02.2019 at 14:30 hrs.

**Instructions to Tenderers:**

**No tender fee shall be applicable for tenders submitted through EGPS**

01. For full details/scope of work and terms and conditions etc., please see the enclosed annexures.

**02. Interested tenderers can download the e-tender from ISRO e-procurement website <https://eprocure.isro.gov.in> and submit the offer on line in the e-procurement portal. Offers sent physically by post/courier/in person will not be considered.**

03. Tender documents are also available on ISRO website [www.isro.org](http://www.isro.org); ISRO e-procurement website <https://eprocure.isro.gov.in> and SDSC SHAR, Sriharikota website [www.shar.gov.in](http://www.shar.gov.in). The same can be down loaded and offer submitted on line in the e-procurement portal.

04. Quotations received after the due date/time will not be considered.

05. The tender documents are available for download upto **29.01.2019 at 1600 hrs.** and **last date for submission of tenders on line 29.01.2019 at 1600 hrs.** and **Tender Opening on 01.02.2019 at 14:30 hrs.**

06. Sr. Head, Purchase and Stores, SDSC-SHAR, Sriharikota reserves the right to accept or reject any/or all the quotations.

DT: 03.01.2019

Sr. HEAD, PURCHASE AND STORES

**Tender Document for  
Design, fabrication, supply, erection and commissioning  
of  
*Infrared based continuous drier***



**SatishDhawan Space Centre SHAR**  
Indian Space Research Organisation  
Sriharikota  
June 2018

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## Information To Bidders

### 1. Preparation of Bid

#### 1.1 Site Visit

The Supplier may visit SDSC SHAR and acquaint himself fully with the requirements before submitting the tender. Supplier shall be deemed to have clearly understood and satisfied himself regarding the work and services, all conditions liable to be encountered during the execution.

#### 1.2 Validity of Offer

Bid shall remain valid for acceptance for a period of 6 (Six) months from the due date of submission of the Bid. The Supplier shall not be entitled during the said period to revoke or cancel his Bid or to vary the Bid except and to the extent required by Purchaser and communicated in writing. Bid shall be revalidated for extended period as required by Purchaser in writing. In such cases, unless otherwise specified, it is understood that validity is sought and provided without varying either the quoted price or any other terms and conditions of Bid finalized till that time.

#### 1.3 Cost of Bidding

All direct and indirect costs associated with the preparation and submission of Bid (including clarification meetings and site visit, if any), shall be to Supplier's account and the Purchaser will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Bid process.

#### 1.4 Schedule of Prices

The schedule of prices shall be read in conjunction with all the sections of proposal document. For Lumpsum contract, the lumpsum prices quoted by the Supplier shall be firm and fixed for the completion of the work, unless stated otherwise. The price must be filled in the format for 'Schedule of Prices Annexure 4.

#### 1.5 Documents Comprising Techno-Commercial Bid:

Techno-commercial bid shall be submitted online and the following documents shall be attached along with the techno-commercial bid. If sufficient space is not available for on line

submission, the same in hard copy form shall be sent to Department by courier/ post to reach before the tender opening date, failing which the on-line bid will not be considered for evaluation.

- 1.5.1. Submission of bid letter along with one set of proposal document duly signed and stamped as token of acceptance
- 1.5.2. Copy of Company's registration number certificate.
- 1.5.3. Power of attorney in favour of authorized signatory of the bid / proposal documents.
- 1.5.4. All the annexures enclosed in proposal duly filled, signed and sealed
- 1.5.5. Copy of schedule of prices with all other commercial terms and conditions duly filled, signed and stamped
- 1.5.6. Data sheets for all the equipment & checklists enclosed in proposal duly filled, signed, & stamped.
- 1.5.7. Technical details, equipment general arrangement drawings with part list, catalogue, layout drawings, P & I diagram, catalogues etc as applicable and any other drawing, document as mentioned in the proposal.
- 1.5.8. Deviations as per format in Annexure 3
- 1.5.9. Any other relevant document, Supplier desires to submit.
- 1.5.10. The bidder shall furnish a list of all critical items / sub-assemblies along with offer which are bought out by the bidder and proposed to be used, along with necessary details such as manufacturer's name, brand, model no etc.

## **2. Bid Evaluation**

- 2.1 The bid which does not satisfy specifications as mentioned in respective sections shall summarily be rejected and shall not be considered for further evaluation. SDSC SHAR will scrutinize bids to determine whether the bid is substantially responsive to the requirements of the tender documents. For the purpose of this clause, a substantially responsive bid is one which inter-alia conforms to all the terms and conditions of the entire Tender document without any deviations and reservations. The decision of purchaser shall be final in this regard.
- 2.2 The offer should be for complete scope of work as specified in tender document. Part/Spilt offer is in discretion of department.
- 2.3 During evaluation, purchaser may request Supplier for any clarification on the bid upon which additional documents is to be complied with; otherwise offer will be deemed incomplete.
- 2.4 Techno-commercial discussion shall be arranged with Supplier, if needed. Supplier shall depute his authorized representatives for attending discussions. The representatives attending the discussions shall produce authorization from his

organization to attend the discussion and sign minutes of meeting on behalf of his organization if required. The authorized representative must be competent and empowered to settle/decide on all technical and commercial issues.

- 2.5 The complete scope of work is defined in this document. Only those Suppliers who undertake total responsibility for the complete scope of work as defined in the Proposal document shall be considered.
- 2.6 In case Bid does not fully comply with the requirement of Proposal document and the Supplier stipulates deviations to the clauses of the proposal in Schedule of deviations, which are unacceptable to the Purchaser, the Bid will be rejected.
- 2.7 Performance of Supplier on similar works executed/ under execution shall be taken into consideration before selecting the Supplier for opening his price bid.
- 2.8 Purchaser reserves right to visit client's site for verification/validation.
- 2.9 The time schedule for completion is given in the Proposal document. Supplier is required to confirm the completion period unconditionally.
- 2.10 Purchaser reserves the right to accept a bid other than a lowest and to accept or reject any bid in full or part without assigning any reasons. Such decisions by the Purchaser shall bear no liability on the Purchaser whatsoever consequent upon such decision.
- 2.11 Purchaser shall not be obliged to furnish any information / clarification to unsuccessful Suppliers as regards to non-acceptance of their Bids.

# **SECTION -1**

## **General Terms and Conditions of Contract**

## 1. Introduction

SDSC SHAR invites tenders in sealed covers from reputed firms with proven ability for “Supply, Erection, Commissioning and Testing of Infrared based continuous drier as per technical specifications at SDSC SHAR”. The scope defines supply of Infrared based continuous drier as per technical specifications provided.

## 2. Scope of Work and Technical Specifications

The detailed scope of work and technical specifications are given in Section 2 of this document. The general terms and conditions are given below.

## 3. Suppliers’ Obligations and Functions

### 3.1 Specifications and Drawings

The Supplier shall execute the works in compliance with the provisions of CONTRACT, good engineering practices and code requirements.

### 3.2 Approval of Technical Documents/ Drawings

Supplier shall prepare and submit the following Documents to SDSC SHAR from the award of Purchase order for clearance.

- 3.2.1. Party shall produce the schedule of drawings and documents to be submitted for review, approval and information within submission date.
- 3.2.2. Party shall produce the configuration drawings for SHAR approval
- 3.2.3. Party shall convey Quality Assurance Plan (QAP). The QAP shall list down various stages of inspection and inspection agency namely supplier quality Control agency & 3rd party inspection agency, if engaged. Elaborate Quality Assurance Plan (QAP) is to be prepared & furnished for review & approval
- 3.2.4. Detailed equipment list and bill of materials
- 3.2.5. Supply of all design calculation and other information regarding Infrared based continuous drier and their subsystems.
- 3.2.6. Supply of all required information for Design and configuration of Infrared based continuous drier.
- 3.2.7. Mounting details and bill of materials.
- 3.2.8. Instrument, component, brought out items list & details with Makes and Model Nos
- 3.2.9. General arrangement drawing of Infrared based continuous drier along with their subsystems.
- 3.2.10. Cable Schedule and Interconnection Schedule.
- 3.2.11. Electrical wiring diagrams showing interlocks, controls, wiring sizes, rating of each electrical component etc. and logic diagrams
- 3.2.12. Dimensioned general arrangement and section drawings of switchgear panel/ operator panel etc.



- 3.2.13. Detailed description of operating sequence and control and interlock system
- 3.2.14. No activity shall be executed unless Purchaser's approval is obtained. The above documents / drawings shall be submitted in a format approved by Purchaser. Quality Assurance Plan shall be strictly in accordance with Quality Control Manual and Formats to be provided after the award of CONTRACT.

### **3.3 Fabrication, supply, erection, commissioning and testing of Infrared based continuous drier**

- 3.3.1 Supply, erection, commissioning and testing of Infrared based continuous drier as per scope and technical specifications provided in Section 2.
- 3.3.2 Any item which may not have been specifically mentioned herein but are needed to complete the equipment / system shall also be treated as included and the same shall also be supplied and erected at no extra cost, unless otherwise specifically excluded as indicated.
- 3.3.3 All these goods or material shall be supplied or used shall be new and of first quality. Where imported or partly imported goods or material are offered or intended to be used, the fact must be specifically stated and brought to the notice of Purchaser.

### **3.4 Inspection and Testing**

- 3.4.1 Inspection and testing shall be as per the procedures detailed in Section 2.
- 3.4.2 The supplier shall identify various stages of inspection and quality control of the Infrared based continuous drier including sub systems, components and bought out items etc., and inform the same to SDSC, SHAR in advance. The approved QAP shall be followed during course of Supply, Erection & Testing.
- 3.4.3 Purchaser reserves the right to inspect all phases of Supplier's operations through its representatives and/or third party inspection agency approved by the Purchaser. Therefore, it is the responsibility of the supplier to provide the necessary support for the inspection agency and get the works inspected at all stages of work as identified in quality assurance plan. The presence or absence of a Purchaser's representative does not relieve the Supplier of the responsibility for quality control in all phases of the work. In the event that any of the work being done by the Supplier or any Sub-Supplier is found by Purchaser's representatives to be unsatisfactory or not in accordance with the drawings, procedure, specifications, and standards the Supplier shall, upon verbal notice of such discrepancy or deficiency, take immediate steps to revise the work in a manner to conform to the relevant drawings, procedures and specifications. The Supplier shall carry out required supervision and inspection as per Quality Assurance Plan and furnish all assistance required by the Purchaser in carrying out inspection work during this phase.
- 3.4.4 The authorized inspectors of the purchaser shall have access to the premises of the supplier and its sub-contractors at all reasonable times. All the equipment, instruments, tools that are necessary for the inspection

shall be provided by the supplier on demand by purchaser's own inspectors or a third party authorized by purchaser. Inspection by purchaser's own inspectors or by third party authorized by purchaser shall not absolve the responsibility of the supplier from proper performance of the system and from the guarantee/warranty clauses stipulated in the contract.

3.4.5 Pre - delivery Inspection: As per the procedures detailed in Section 2.

### **3.5 Delivery and Storage**

- 3.5.1 Dispatch Instructions given in the Contract shall be strictly followed. Failure to comply with the instructions may result in delay in payment apart from imposing any other charges as may be deemed to fit.
- 3.5.2 The Supplier shall be responsible for transporting all the equipment to site, unloading and storage. No equipment shall be delivered without obtaining dispatch clearance from Purchaser. All the equipment shall be properly packed to avoid any damage during transportation / handling / storage.
- 3.5.3 Party shall undertake the responsibility of the system and its components during transportation to Sriharikota and during erection, testing and commissioning of the same at suitable location identified by SDSC, SHAR and until handing over the system to SDSC, SHAR after its acceptance.

### **3.6 Installation**

- 3.6.1 Supplier's staff shall include adequate number of competent erection engineers / supervisors with proven experience on similar works to supervise the erection works and sufficient skilled, unskilled and semiskilled labour to ensure completion of work in time.
- 3.6.2 Supplier's erection staff shall arrive at site on date agreed by Purchaser. Prior to proceeding to work, Supplier shall however, first ensure that required/sufficient part of his supply has arrived at site.
- 3.6.3 Certain material handling equipment are available with purchaser and the same shall be extended free of cost for carrying out unloading and erection at purchaser's site. However, party shall convey the list of material handling equipment needed for the above purpose. If the required material handling equipment is found unavailable, the supplier shall arrange the same by its own.
- 3.6.4 Erection of equipment may be phased in such a manner so as not to obstruct the work being done by Other Suppliers and / or operating staff that may be present at that time.
- 3.6.5 During erection, Purchaser's engineer will visit site from time to time with or without Supplier's engineer to establish conformity of the work with specification. Any deviations, deficiencies or evidence of unsatisfactory workmanship shall be corrected as instructed by Purchaser.
- 3.6.6 Supplier shall carry out work in a true professional manner and strictly adhere to the approved drawings. Any damage caused by Supplier during erection to new or existing building shall be made good at no extra cost to Purchaser.

### **3.7 Records**

- 3.7.1 Supplier shall maintain records pertaining to the quality of erection work in a format approved by Purchaser. Whenever erection work is complete, Supplier shall offer erected equipment for inspection to Purchaser's engineer who along with Supplier's engineer will sign such records on acceptance.
- 3.7.2 The complete project, right from component level till the complete system performance tested including sub - assembly shall be properly documented with drawing, configuration drawings, Test certificate etc.
- 3.7.3 There shall be time to time submission of information /clearance / approval by the purchaser and all comments shall be duly incorporated.
- 3.7.4 All such drawing will become part of PRODUCTION MASTER FILE which shall also contain as built drawing, Final Erection, Testing & Commissioning report done at site.
- 3.7.5 Three copies of PRODUCTION MASTER FILE shall be supplied.

### **3.8 Equipment Erection**

- 3.8.1 Supplier shall carry out the works in accordance with the specific instructions given on the approved drawings/ documents or as directed by Purchaser.
- 3.8.2 Supplier shall take utmost care while handling instruments, delicate equipment, panels etc., and protect all such equipment on erection.

### **3.9 Drawings and O&M Manuals**

- 3.9.1 Supplier shall submit 5 hard copies & one soft copy of all the approved drawings incorporating any modification / changes made during the execution of CONTRACT. All these drawings shall be marked as 'As Built'.
- 3.9.2 Supplier shall submit 4 hard & 1 soft copy of the following documents.
  - 3.9.2.1 Operations manual of the machine.
  - 3.9.2.2 Maintenance manual with drawings, circuit diagrams, interfacing instructions, trouble shooting and maintenance instructions and spares list with source of supply.
  - 3.9.2.3 Manuals of subsystems
  - 3.9.2.4 All test certificates and performance reports
  - 3.9.2.5 Spare parts list with ordering number
- 3.9.3 Submission of the drawings and manuals shall be a precondition for releasing of any final payment due to Supplier.

### **3.10 Training**

Supplier shall organize training for purchaser authorized persons by covering operation and maintenance of the machine at supplier's premises prior to dispatch for atleast two department personnel. Supplier shall organize training for at least 3 Nos of department personnel regarding operation, maintenance and troubleshooting the equipment after successful commissioning of system.

#### 4. Schedule of Price

CONTRACT price shall include all costs in *schedule of prices format provided in Annexure 4*

- 4.1 Shop floor testing, packing, forwarding, transport to site, unloading, storage, all risk coverage, erection, commissioning, training, testing & evaluation of equipment including any other cost for proper and complete execution of the CONTRACT.
- 4.2 CONTRACT prices shall also include all travelling expenses, living expenses, salaries, overtime, benefit and any other compensation for engineers, supervisors, skilled, semiskilled workmen, watch and ward staff, laborer and other staff employed by the Supplier, cost of tools and tackles required for erection and other consumable material required, and all taxes, duties, and levies as applicable on the date of submission of bid.
- 4.3 Price shall be firm & fixed and shall be quoted in INR only
- 4.4 Supplier shall quote the prices as per the price bid format enclosed as Annexure 4
- 4.5 The rate quoted shall be on FOR SDSC SHAR, Sriharikota basis.
- 4.6 All rates of taxes/duties/levies applicable with details of percentage and applicable portion of the price should be spelt out clearly in the offer.
- 4.7 The taxes applicable for supply and erection & commissioning shall be indicated separately in terms of percentage in the price bid. If the offers submitted by the suppliers are silent on taxes, it will be presumed that quoted rates are inclusive of taxes & duties and no claim in this regard will be entertained later.
- 4.8 Purchaser is eligible for latest tax norms (GST) for indigenous items. This may be taken into account while quoting for items.
- 4.9 In order to take care of the currency fluctuations, Tenderers are requested / suggested to quote imported items in the currency from where it is being imported. If the tenderer quotes imported items in INR (Indian Rupees) future claim on currency fluctuation shall not be considered.
- 4.10 In case of foreign suppliers, the prices shall be quoted on DAP (delivery at place), SRIHARIKOTA basis. In case of any change, supplier shall identify the Indian agent and responsibilities related to clearing the consignment, transport of equipment to destination and erection & commissioning at site and all the necessary works till the equipment is commissioned and accepted by Purchaser as per the mutually agreed acceptance plan in the contract document.

#### 5. Discounts

Supplier shall not indicate any discount separately and quoted price should be after deducting the discount.

#### 6. Mode of Payment

- 6.1 In case of indigenous suppliers, all the payments due to Supplier shall be made in Indian currency by crossed "Account Payee" cheque sent to the registered office of the Supplier. Supplier can submit the banker details and payments can also be made through Electronic Clearance System (ECS).

- 6.2 In case foreign suppliers LC will be established for supply portion and erection & commissioning portion separately. The agency commission shall be paid in Indian Rupee based on the suppliers authorization. Any other mode of payment shall be stipulated by the tenderer.

## 7. Terms of Payments

Our standard terms of payment are 100% within 30 days from acceptance of equipment. However, advance may be provided, if any requested, upon submission of performance bank guarantee and subject to maximum of 30% of total order value.

## 8. Delivery Schedule

Supplier shall follow the following schedule for executing the contract. Delivery schedule shall be submitted by party for departmental approval.

S. No	Mile Stone	Expected date of completion
<b>T1</b>	Letter of Intent / Purchase order date	T1
<b>T2</b>	Submission of Configuration and G.A. Drawings and foundation details	T1+2 weeks
<b>T3</b>	Submission of Design and fabrication drawings including specifications and details of all bought out components	T2+2 weeks
<b>T4</b>	Date of clearance of Design & Fabrication drawing	T3+ 2 weeks
<b>T5</b>	Submission of final drawings	T4+2 weeks
<b>T6</b>	Submission of fully configured Infrared based continuous drier for inspection at suppliers site	T5+12 weeks
<b>T7</b>	Erection, commissioning and testing of Infrared based continuous drier at SDSC SHAR	T6+ 3 weeks

- 8.1 Delivery schedule of item shall be prepared by supplier as indicated above and the compliance shall be submitted in prescribed format enclosed in Annexure 5.
- 8.2 The Supplier shall inform the Purchaser within 30 days of any occurrence that is likely to cause delay in delivery. The Purchaser shall determine, in the light of circumstances reported, whether or not any respite or modification of the delivery requirements of the contract can be permitted on this account.
- 8.3 An extension of the time limit for execution or postponement of delivery shall be granted only in the respect of delay, which is not attributable to the fault or the negligence of the Supplier. An extension of the time limit for execution shall be granted to the supplier to the extent that he establishes force majeure events or that any action or inaction on the part of the Purchaser makes the execution of the Contract impossible within the limit specified thereon. In other case and with due regard to the justification provided, the Purchaser may grant respites.

## **9. Liquidated Damages**

In the event of the Supplier failing to complete the work within the delivery period specified in the contract agreement or any extension agreed thereto, the Purchaser shall reserve the right to recover from the Supplier as liquidated damages, a sum of 0.5 percentage per week or part thereof of the undelivered portion of the total contract price of equipment or work. The Total liquidated damages shall not exceed the 10.0 percentage of the total Contract price.

## **10. Extension of Time**

- 10.1 If the completion of deliveries of equipment, work is delayed due to reason of Force Majeure the Supplier shall without delay give notice to the Purchaser in writing of their claim for an extension of time. The Purchaser on receipt of such notice may agree to extend the Contract period or delivery date as may be reasonable but without prejudice to other terms and conditions of the Contract.
- 10.2 Both parties shall keep a record of the circumstances referred to above which are responsible for causing delays in the execution of the services and shall give notice to the other party of any such cause as soon as it occurs. An event of Force Majeure, where so ever it occurs, provided it affects either party in fulfilling its obligations under this contract, shall justify the affected party's claim of Force Majeure. Should one or both the parties be prevented from fulfilling their contractual obligations by a state of Force Majeure lasting continuously for more than a month, the parties shall consult with each other regarding the future execution of the contract.

## **11. Foreign Exchange Outgo and Variation**

- 11.1 Supplier shall indicate the Foreign exchange component considered in their offer. The foreign exchange component shall be included in the lump sum price quoted / unit rates quoted. The foreign exchange component shall be limited to the amount indicated.
- 11.2 For variation in foreign exchange rate for currency other than those indicated, the Base Exchange rate for such currency prevailing on the date of price bid / revised offer whichever is later subject to documentary evidence shall be considered.

## **12. Taxes and Duties**

### **12.1 GST**

- 12.1.1 GST is applicable as per the government norms at the time of purchase order.

### **12.2 Customs**

- 12.2.1 Customs clearance and other formalities at the port of entry within the country shall be handled by the Supplier at his own cost. Further the transportation from the port to the work of Supplier or site shall be arranged by Supplier at his own cost.

### **12.3 Income Tax**



- 12.3.1 Income tax at the prevailing rate as applicable and if applicable from time to time shall be deducted from the supplier's bills as per Income Tax Act and a certificate issued (TDS Certificate).

### **13. Security Deposit**

- 13.1 The supplier whose tender is accepted will be required to furnish by way of Security Deposit for the due fulfillment of the contract such a sum as will amount to 10 % of the contract price of the work awarded in the form of Bank Guarantee/ DD/ TDR/ FDR valid till the satisfactory execution of the contract and acceptance.
- 13.2 The security deposit (bearing no interest) shall be held by the Purchaser as security till satisfactory competition, testing and handing over of all the system and for the due performance of all suppliers' obligations under the contract as per delivery period or extension granted thereof by the Purchaser.
- 13.3 Within 10 days from the date of receipt of Letter of Intent, supplier shall deposit the security deposit to the Accounts officer, Satish Dhawan Space Centre SHAR, Sriharikota as detailed above by any of the following modes.
- 13.3.1 By a crossed demand draft in favor of Accounts officer, Satish Dhawan Space Centre SHAR drawn on SBI and payable at Sriharikota.
- 13.3.2 By an acceptance bank guarantee. The bank guarantee shall be from a reputed international/nationalized/schedule bank.
- 13.4 In case of breach of contract, the Security deposit shall stand forfeited in addition to other relief available to the Purchaser under this contract.

### **14. Packing and Forwarding**

- 14.1 The Supplier shall arrange to have all the material suitably packed as per the standards & statutes and as specified in the contract. Unless otherwise provided for in the contract, all containers (including packing cases, boxes, tins, drums, and wrappings) used by the Supplier shall be non-returnable.
- 14.2 All packing and transport charges, transit handling costs, transit risk coverage and transport fees of agents employed at the place of delivery or elsewhere, shall be deemed included in the price to be paid to the Supplier.

### **15. Warranty**

The supplier shall provide twelve months warranty for the entire system for a defect liability, after final official handing over at his cost. During this period supplier has to provide and adhere to the following:

- 15.1 This period shall include maintenance; replacement of defective/failed parts at free of cost.
- 15.2 Supplier has to attend unlimited breakdown calls.
- 15.3 Purchaser will not provide any transport/accommodation for this purpose.
- 15.4 Upon oral or written notification of defects in or malfunctioning of the goods during the warranty period which require corrective action, Supplier shall send the necessary personnel to job site to supervise and assume

- responsibility for repairs and/or replacement, if necessary, of the defective goods or material at his own cost. If Supplier does not, within seven (7) days after receipt of notification, take steps to correct the breach, Purchaser may do so at the cost and expense of Supplier. Supplier shall reimburse Purchaser all expenses incurred by Purchaser to repair or replace malfunctioning or non-conforming goods.
- 15.5 Purchaser has no obligation to discover defects, patent or otherwise, and this shall be sole responsibility of Supplier. Inspection and clearance for shipment by Purchaser's inspectors or Inspection agency appointed by Purchaser shall not relieve Supplier of any of his obligation and duties under the terms and conditions herein.
- 15.6 Where defects in items are remedied under warranty, the period for which the warranty operates shall be extended by such period, as the items were not available to the Purchaser. Where defects items are replaced by new ones, the full warranty period stipulated in the contract shall apply to such replacement items as from the date of their delivery.
- 15.7 Supplier shall obtain similar warrantee from each of his sub-suppliers. However, the overall responsibility shall lie within the Supplier.

## **16. Performance Bank Guarantee**

The supplier shall guarantee for the performance of the contract by providing bank guarantee in favour of the Purchaser for an amount equivalent to 10% (ten percent) of the total value of the contract valid beyond 60 days from the end of the warranty period of the contract. The performance bank guarantee shall be submitted by the supplier with in fifteen days from the date of accepting the equipment as per the CONTRACT. The format for the performance bank guarantee shall be obtained from Purchaser.

## **17. Arbitration**

In the event of any question, dispute or difference arising under these conditions of any condition in the purchase order or in connection with this contract, (except as to any matters the decision of which is specially provided for by these conditions) the same shall be referred to the sole arbitration of the Head of the Purchase office or of some other person appointed by him. The arbitration shall be conducted with in India as per Arbitration & Conciliation Act 1996 and the applicable language shall be English. The arbitrator may be a Retired Judge or a Government Servant or any other responsible person, that he had to deal with matter to which the contract is related or that in the course of his duties, he has expressed views on all or any of the matters in dispute or differences. The award of the Arbitrator shall be final and binding on the parties of this contract.

## **18. Applicable Law And Jurisdiction**

The laws of India shall govern this contract for the time being in force. The Courts of Andhra Pradesh, India only shall have jurisdiction to be with and decide any legal matters or disputes what so ever arising out of the contract.



## **19. Force Majeure**

Should a part or whole work covered under this agreement be delayed due to reasons of Force Majeure which shall include legal lockouts, strikes, riots, civil commotion, fire accident, quarantines, epidemic, acts of God and Government, embargoes, the completion period for work, equipment referred to in this agreement shall be extended by a period not in excess of the duration of such Force Majeure. The occurrence shall be notified by either party within reasonable time.

## **20. General**

### **20.1 Site Detail**

- 20.1.1 The indented Infrared based continuous drier shall be erected inside facilities in SDSC SHAR, Sriharikota, Nellore District, Andhra Pradesh. The place "Sriharikota" is 25 km East of Sullurupeta (nearest town) which is 80 km North of Chennai, Tamilnadu, INDIA.
- 20.1.2 SDSC SHAR, Sriharikota is prohibited place. Hence, no contractor, working personnel will be allowed to stay and they have to be accommodated in Sullurupeta by his own arrangement.
- 20.1.3 The contractor may have to transport working personnel on day to day basis by his own arrangement. Location of the site is worked out to be 30 km from Sullurupeta.
- 20.1.4 The contractor personnel has to undergo security checks by security force i.e. CISF
- 20.1.5 All the working personnel shall comply with code of conduct during their stay inside the SHAR campus.

### **20.2 Safety**

Supplier shall follow the safety regulations / codes or safety instructions issued by PURCHASER and shall take necessary measures at his own cost.

### **20.3 Power Supply**

Electrical power provided by the purchaser during installation of Infrared based continuous drier is NOT chargeable subjected to availability & approval. Reasonable quality of normal power will be made available at one point (415V, 3 phase, 50 Hz). However, onward distribution shall be done by the supplier.

All electrical installation by the supplier shall be as per safety regulation & standard and will be subjected to purchaser inspection & approval.

### **20.4 Changes and Modification to Specifications, Designs, Drawings and Qualitative / Quantitative Requirements.**

- 20.4.1 Supplier shall obtain approval for the designs and drawings from the Purchaser before initiating the action for procurement / fabrication.
- 20.4.2 Change in make/model for bought item is NOT allowed unless approved by purchaser.

- 20.4.3 Purchaser is free to modify the designs or drawings during design review. Party has to carryout modifications at each stage without any extra cost and obtains the approval from Purchaser. Two levels of design reviews are contemplated viz. preliminary design review and detailed design review to meet overall specification of the machine & sub system.
- 20.4.4 The Purchaser reserves the right at any time to modify the Quantitative Requirement, Specifications, patterns or drawings relating to the work covered by the contract. The Supplier shall inform the Purchaser, within 15 days, of any objection/reservation to the modifications required.
- 20.4.5 Unless the Purchaser directs otherwise, the Supplier shall in either case, submit within a reasonable time limit to be specified by the Purchaser, an estimate of the effect of any such modification in the cost of performance of the contract and/ or on the delivery schedule.
- 20.4.6 Any amendment to the contract, which may be necessary in this respect, will be established within a reasonable time in the form of an Amendment to Contract to be signed by both parties.

## 20.5 Cancellation

### 20.5.1 General Rule:

The Department shall have the right at any time to cancel a contract either wholly or in part by giving written notice by registered mail. From the time of receipt of the written notice the Bidder shall undertake to observe the instructions of the Department as to the winding up of the contract both on his own part and on the part of his sub-bidders.

### 20.5.2 Without Fault of Bidder:

In the case of cancellation of a contract by the Department without any fault of the Bidder, the Bidder shall on receipt of Department's instructions forthwith take the necessary steps to implement them. The period to be allowed to implement them shall be fixed by the Department after conclusion with the Bidder and, in general, shall not exceed three months.

Subject to the Bidder confirming, Department shall take over from the Bidder at a fair and reasonable price all finished parts not yet delivered to the Department, all unused and undamaged material, bought-out components and articles in course of manufacture in the possession of the bidder and property obtained by or supplied to the Bidder for the performance of the contract, except such material, bought-out components and articles in course of manufacture as the bidder shall, with the agreement of the Department, elect to retain.

### 20.5.3 With Fault of Bidder:

The Department reserves the right, after full consideration of all relevant circumstances, including the observations of the bidder, to cancel a contract in any of the following circumstances.

#### 20.5.3.1. In the event of the Bidder's failure to meet

- The Technical requirements of the Bidder.
- The Progress and/or delivery requirements.

- 20.5.3.2. If the Bidder has not observed the provisions of the contract concerning the disclosure and use of information provided by the Department.
- 20.5.3.3. If the Bidder fails to comply with the provisions of the contract concerning the equipment, supplies and technical documents made available by the Department.
- 20.5.3.4. If the Bidder transfers his contract without the Department's authorization or concludes sub-contracts against the Department's explicit directives.
- 20.5.3.5. In the event that Bidder unjustifiably repudiates the Contract or fails to ship or dispatch all or part of the goods ordered for reasons other than those attributed to the Department's actions or as provided in the Force Majeure clause, the Department may, by giving an appropriate notice in writing to the Bidder, fix a Date of Essence by which the Bidder shall complete the dispatch in full. If the Bidder fails to do so, the Department, in addition to his right to recover Liquidated Damages in terms of the Contract, shall also have the right to cancel this Contract and make substitute purchases from other sources. If the goods are in a partial state of fabrication, Department may have the fabrication completed by other means, in which event Bidder shall be liable to Department for the additional expenses incurred thereby, but shall not have any claim on savings, if any, in such cases.

In the event of such cancellation, the Department shall unless otherwise specified in the contract, only pays.

- In the case of a fixed-cost contract for the supply of equipment or material. The contractual value of items delivered and accepted under the contract before receipt of notification of cancellation, or to be accepted under the special conditions of cancellation.
- In the other cases a fair and reasonable price in respect of such work as has been carried out prior to the receipt by the Bidder of notification of cancellation.

## **SECTION -2**

# **Technical Specification for Fabrication, supply, erection, commissioning and testing of Infrared based continuous drier at SDSC SHAR**

## **1. General description**

### **1.1. Infrared based continuous drier**

The equipment shall have continuous material conveying mechanism – open trough screw feeder. The screw feeder system shall be enclosed in a metal enclosure with windows. Infrared lamps should be housed in enclosure. Proper insulation to be provided.

### **1.2. Scope of work**

- 1.2.1. Design, supply, erection, testing and commissioning of 1 no. of Infrared based continuous drier set up.
- 1.2.2. The instrument shall include all safety interlocks.
- 1.2.3. Necessary pictorial warning shall be provided on the instruments
- 1.2.4. Stage inspection:
  - 1.2.4.1. After completion of design
  - 1.2.4.2. After fabrication of dryer unit
  - 1.2.4.3. After commissioning at SDSC SHAR
- 1.2.5. Supplier shall extend full support to perform the trial at supplier site and shall record all parameters. Upon successful completion of inspection at supplier site equipment will be cleared for dispatch to SDSC SHAR.

### **1.3. Services to be provided by the department**

Electricity/water will be provided free of cost during erection at site. Power shall be provided at a fixed location. From there, party shall arrange necessary cables for taking up power to required location.

### **1.4. Data to be furnished by party after the award of tender**

- 1.4.1. Supplier shall submit the general arrangement showing the interface details.
- 1.4.2. Supplier shall submit electrical connections and specification sheets of sub systems to department for approval prior to fabrication/ procurement.
- 1.4.3. Drawings submitted by the Supplier for approval shall be checked/reviewed by the PURCHASER and comments, if any, on the same will be conveyed to the supplier. Supplier shall incorporate all these comments in his drawings.
- 1.4.4. Inspection and Testing Plan for review and approval.
- 1.4.5. Material test certificates, motor routine test certificate, brought-out item specification document, etc as necessary at

various stages of inspection

**1.5. Drawings and O & M Manuals**

As per S. No. : 3.9 in section 1

**1.6. Warranty**

As per S.No:15 in Section 1

## Annexure 1

## Technical specifications

Sl No.	Parameter	Specification	Compliance (Yes/No)
1.	Enclosure	SS304, min. 2 mm thick	
2.	Enclosure type	Hinged/ openable. Shall exist as independent unit	
3.	Enclosure insulation	Rock wool / equivalent to prevent temperature loss. Maximum expected interior temperature 500°C	
4.	Heat source	Modular infrared lamps	
5.	Infrared lamp capacity	2- 4 kW or to be specified	
6.	Infrared lamp quantity	As required. Two lines of lamps shall be employed for each screw feeder unit or to be specified for approval	
7.	Dryer system	Open trough screw feeder	
8.	Screw feeder MOC	SS304	
9.	Screw feeder size	Casing and screw min 3 mm thick	
10.	Screw feeder SWL	50 kg min.(excluding self-weight)	
11.	No of screws	3 Nos	
12.	Diameter of screw	100 – 150 mm or to be specified	
13.	Length of screw	1000 – 1500 mm	
14.	Trough clearance	1-2 mm	
15.	Screw type	To be specified to ensure uniform inter mixing and exposure of all particles to infrared radiation without any dead zone of exposure like mixing paddle screw type.	
16.	Enclosures	Screw shall be supported at both ends End closures shall be leak proof	
17.	Dryer capacity	Each screw feeder 5-20 kg/Hr	
18.	Drive system	VFD based motor	
19.	Motor make	CG/ Bijilee/ ABB/ Siemens or any other make with approval of department	
20.	VFD make	Siemens or any other make with approval of department	
21.	Feed system	Inlet hopper for each screw feeder system with capacity of 5-10 lts	

22.	Output	Outlet at end of screw feeder system. Collection container total capacity of 40 lts shall be provided. MOC SS304.	
23.	Operator Panel	Control panel shall have control and monitoring parameters	
23.1	Indication lamp	a. Main power b. Drive run status c. Lamp run status d. Lamp high temperature e. Material High temperature f. Chamber air high temperature	
23.2	Monitoring parameters	a. Individual VAF for each screw feeder system b. Lamp temperature with three thermocouple for each screw feeder lamp system along length. c. Outlet material temperature of each screw d. Chamber air temperature at min. two locations inside set up. e. RPM of individual screw.	
23.3	Temperature sensors	Duplex temperature sensor with display unit, of min 2°C accuracy	
23.4	Control Parameters	a. Capacity of lamp – controllable for each line 0-100% in steps of min 20% b. RPM of each drive c. Emergency switch	
23.5	Cut-off system (digital Thermostat)	a. Lamp high temperature cutoff in each screw b. Material high temperature cutoff in each screw c. Chamber air high temperature cutoff	
23.6	Paper less recorder/PLC/HMI	Make: Yokogawa/ Brainchild or equivalent. To be specified for department approval Channel: min. 12	
24.	Set up type	Table top. Suitable table/ mount to be provided.	



25.	Data Acquisition System	Data acquisition system shall record parameters continuously and shall compose desktop of min 14" monitor, 2GB RAM, 500 GB hard disk and other necessary accessories.	
26.	Accessories	<p>a. Container/trays of min. 20-30 lt capacity-1 no 10 lt-2 nos height of container: 150-300 mm MOC: borosilicate or equivalent</p> <p>b. Containers/tray Set up shall be made compatible to fit in the enclosure in place of screw system.</p> <p>c. 5 no. of hot plate magnetic stirrers of reputed make. Max. size:300 mm X 300 mm X 150 mm (LXBXH). Max temp: 150°C, operating RPM: 0-1000</p>	
27.	Spares	<p>a. 6 no. of temperature sensors with display unit.</p> <p>b. 2 no. of digital thermostats.</p> <p>c. Borosilicate trays-1 set</p>	

### Vendor Evaluation Criteria

The pre-qualification criteria shall be filled by supplier, duly signed and shall be submitted along with technical bid for review by purchaser.

S.No	Criteria	Vendor Compliance (Yes/No)
1	Tenderer shall have at least 5 years of experience in supply, erection & commissioning of driers. Tenderer shall produce documentary proof of previous order along with quotation.	
2	Copies of the completion certificate/performance certificate and contact details from your client organization to whom drier was supplied shall be furnished. Department reserve right to evaluate vendor & its sub-contractor capability to supply indented oven to this tender specification and reject, if not capable	
3	Certification, if any	
4	Tenderer shall have minimum five years of experience in manufacturing Oven, Dryer, conveyers with Hot zone size of 1meter	
5	Vendor must have supplied Minimum Four or more Dryer(Screw conveyer) with length of 1meter, Heating either by Resistance/IR	
6	Vendor must submit last three-year Balance sheets and P&L along with offer for Financial Evaluation	

**Deviations  
(Information to be provided by Party)**

Deviations, if any shall be provided in this Annexure 3. Deviations mentioned else will be not considered.

**Name****Address:****Phone:****Mobile:****Fax:****E-mail:**

<b>Sl. No.</b>	<b>Tender Specifications</b>	<b>Deviations</b>	<b>Remarks</b>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			

Date :

Signature of competent person

Name :

Designation:

Company seal:

**Schedule of Prices**

<b>S. No</b>	<b>Description</b>	<b>Unit cost</b>	<b>Tax</b>	<b>Total Cost</b>
<b>1</b>	Fabrication, supply of Infrared based continuous drier as per technical specifications	Unit cost for 1 no. of Infrared based continuous drier		
<b>2</b>	Cost of accessories and spares as per the quantity in S.No. 26 & 27 in Technical specifications provided in Annexure 1	1 lot		
<b>3</b>	Erection, commissioning and testing of four Infrared based continuous drier as per technical specification	Unit cost for 1 no. of Infrared based continuous drier		
<b>4</b>	Packing and forwarding charges	Lump sum		
<b>5</b>	Transport charges	Lump sum		
<b>Grand total</b>				

**Annexure 5**

**Delivery Schedule  
(Information to be provided by Party)**

Delivery Schedule for the fabrication, supply, erection, commissioning and testing of equipment shall be provided by the party in the following format. It should be inline with Delivery schedule provided in section 1.

**Name****Address:****Phone:****Mobile:****Fax:****E-mail:**

<b>S. No</b>	<b>Mile Stone</b>	<b>Expected date of completion</b>
<b>T1</b>	Letter of Intent / Purchase order date	T1
<b>T2</b>	Submission of Configuration and G.A. Drawings and foundation details	
<b>T3</b>	Submission of Design and fabrication drawings including specifications and details of all bought out components	
<b>T4</b>	Date of clearance of Design & Fabrication drawing	
<b>T5</b>	Submission of final drawings	
<b>T6</b>	Submission of fully configured Infrared based continuous drier for inspection at suppliers site	
<b>T7</b>	Erection, commissioning and testing of Infrared based continuous drier at SDSC SHAR	

Date :

Signature of competent person

Name :

Designation:

Company seal:



## Satish Dhawan Space Center SHAR

Welcome, Materials Master (isro)

31 August 2017,  
17:16:08 IST

[MAIN VIEW](#)

[HELP](#)

### Preview For STANDARD TERMS AND CONDITIONS

**Page Destination:** Tender Header **Format Type :** Normal

. :

**GOVERNMENT OF INDIA**

**DEPARTMENT OF SPACE**

**SATISH DHAWAN SPACE CENTRE**

**PURCHASE DIVISION**

Tele No.08623-225023/225174/225127

Fax No.08623-225170/22-5028

e-Mail ID : hps@shar.gov.in, hasan@shar.gov.in, sselvan@shar.gov.in

#### STANDARD TERMS & CONDITIONS

1.OFFERS SHALL BE SENT ONLINE ONLY USING STANDARD DIGITAL SIGNATURE CERTIFICATE OF CLASS III WITH ENCRYPTION / DECRYPTION. THE TENDERS AUTHORISED ONLINE ON OR BEFORE THE OPEN AUTHORISATION DATE AND TIME ONLY WILL BE CONSIDERED AS VALID TENDERS EVEN THOUGH THE BIDS ARE SUBMITTED ONLINE.

2.THE TENDERER MUST AUTHORISE BID OPENING WITHIN THE TIME STIPULATED IN THE SCHEDULE BY SDSC SHAR. OTHERWISE THE ONLINE BID SUBMITTED WILL NOT BE CONSIDERED FOR EVALUATION. PHYSICAL COPY WILL NOT BE CONSIDERED EVEN THOUGH IT IS RECEIVED BEFORE THE BID SUBMISSION DATE.

In case of two-part tenders, parties shall submit their offers as follows:-

#### **1) Part-I – Techno-commercial Bid**

(No price details shall be mentioned in this bid and shall not upload the details of price along with the techno-commercial bid)

#### **2) Part-II – Price Bid**

In view of Two Part Tender, the Offers submitted contrary to above instructions will be summarily rejected.

3.In case, the tenderer is not interested to participate in the tender, the tenderer shall submit regret letter giving reasons, failing which future enquiries will not be sent.

4.**Offer Validity:** The validity of the offers / tenders should be 90 days (in case of single part tender) and 120 days (in case two part tender) from the date of opening of the tenders. Tenders with offer validity less than the period mentioned above, will not be considered for evaluation.

5.**GST** - GST and/or other duties/levies legally leviable and intended to be claimed should be distinctly shown separately in the tender. GST details are given below

GSTIN: 37AAAGS1366J1Z1

LEGAL NAME : SATISH DHAWAN SPACE CENTRE SHAR

VALIDITY FROM:29/08/2017

TYPE OF REGISTRATION:REGULAR

6.**Customs Duty** - SDSC-SHAR is eligible for 100% Customs Duty exemption as per Notification No. 050/2017 539 (b) Dt: 30.06.2017. This may be taken into account while quoting for import items, if any.

In case tenderers offering items considering customs duty exemption, they should also indicate the bill of materials and price, separately, with Customs Duty component and terms and conditions thereto.

8.**Advance Payment** - Wherever advance payment is requested, Bank Guarantee from any Nationalized Bank/Scheduled Bank should be furnished. In case of advance payments, if the party is not supplying the material within the delivery schedule, interest will be levied as per the Prime Lending Rate of RBI plus 2% penal interest.

Interest will be loaded for advance payments/stage payments as per the prime lending rate of RBI and will be added to the landed cost for comparison purpose. In case of different milestone payments submitted by the parties, a standard and transparent methodology like NPV will be adopted for evaluating the offers.

9.**Liquidated Damages** - In all cases, delivery schedule indicated in the Purchase Order/Contract is the essence of the contract and if the party fails to deliver the material within the delivery schedule, Liquidated Damages will be levied @ 0.5% per week or part thereof subject to a maximum of 10% of total order value.

10.**Performance Bank Guarantee** - Performance Bank Guarantee for 10% of the order value should be furnished in the form of Bank Guarantee from nationalized/scheduled bank or by Demand Draft valid till warranty period plus sixty days as claim period.

11. **Security Deposit** – Security Deposit for 10% of the order value is mandatory, if the ordered value is Rs.5.00 lakhs and above. Party shall furnish the Security Deposit in the form of Bank Guarantee from nationalized/scheduled bank or by Demand Draft valid till completion of the contract period plus sixty days towards claim period for faithful execution of the contract.

12. **BANK GUARANTEE FOR FIM:** Supplier has to submit Bank guarantee for equal value of Free Issue of Materials (FIM) issued by the Department from Nationalised / Scheduled Bank valid till receipt and acceptance of supply and satisfactory accounting of FIM plus sixty days as claim period.

13. The delivery period mentioned in the tender enquiry, IF ANY, is with the stipulation that no credit will be given for earlier deliveries and offers with delivery beyond the period will be treated as unresponsive.

14. The Department will have the option to consider more than one source of supply and final orders will be given accordingly.

15. The bidders should note that conditional discounts would not have edge in the evaluation process of tenders.

16. Non-acceptance of any conditions wherever called for related to Guarantee/ Warranty, Performance Bank Guarantee, Security Deposit, Liquidated damages are liable for disqualification.

17. Wherever installation/ commissioning involved, the guarantee/warranty period shall reckon only from the date of installation and commissioning.

18. Purchase/Price Preference will be extended to the MSMEs under the Public Procurement Policy for MSMEs formulated under the Micro, Small and Medium Enterprises Development Act, 2006 and instructions issued by Government of India from time to time. Vendors who would like to avail the benefit of MSME should clearly mention the same and submit all the documentary evidences to substantiate their claim along with tender itself.

19. The drawings, specifications, end use etc., given by the Centre/Unit along with the tender enquiry are confidential and shall not be disclosed to any third party.

## 20. **SPECIAL CONDITIONS FOR SUBMITTING QUOTATIONS IN FOREIGN CURRENCY BY THE INDIAN AGENTS**

The Tenderer should submit the following documents/information while quoting:-

a) Foreign Principal's proforma invoice/quote indicating the commission payable to the Indian Agent and nature of after sales service to be rendered by the Indian Agent.

b) Copy of Agency agreement with the Foreign Principal and the Indian Agent, precise relationship between them and their mutual interest in the business.

c) Registration and item empanelment of the Indian Agent.

d) Agency Commission will be paid only Indian Currency.

e) Compliance of the tax laws by the Indian Agent.

## 21. **High Sea Sales**- Against High Sea Sale transactions:

a. Offers shall be on all inclusive basis including delivery upto Sriharikota at the risk and cost of the supplier. Customs Clearance is the responsibility of the supplier and at his cost and risk.

b. 100% payment will be made within 30 days after receipt and acceptance of the items at our site.

c. GST as applicable

d. Customs Duty Exemption Certificate and other relevant documents required for Customs clearance will be provided.

e. High Sea Sales Agreement furnished by the supplier in accordance with the terms and conditions of our purchase order will be signed and issued by SDSC-SHAR.

22. The following information/ documents are to be submitted wherever applicable.

1. Product Literature

2. Core banking account number of SBI, RTGS Details

3. PAN No. in quotation and invoices

4. GST Registration details.

5. In case of MSME, registration details / documents from Competent Authority.

## 23. **EXCLUSION OF TENDERS**

The following tenders shall be summarily rejected from the procurement process

a. Tenders received from vendors who have not qualified in terms of their registration.

b. Tenders received against publishing of a limited tender in the CPP portal.

c. Tenders of vendors who have been removed from the vendor list or banned/debarred from having business dealings.

d. Unsolicited tenders from vendors.

e. The tenders which materially depart from the requirements specified in the tender document or which contain false information.

f. The tenders which are not accompanied by the prescribed Earnest Money Deposit.

g. The tenders of vendors who have not agreed to furnish Security Deposit, Performance Bank Guarantee and Liquidated Damages.

h. The validity of the tenders is shorter than the period specified in the tender enquiry.

i. The tenders received from vendors or their agents or anyone acting on their behalf, who have promised or given to any official of the Centre/Unit/Department, a gratification in any form, or anything of value, so as to unduly influence the procurement process.

j. The tenders received from vendors, who, in the opinion of the Centre/Unit, have a conflict of interest materially affecting fair competition.

k.The tenders received from Indian agents on behalf of their foreign Principals/OEMs (in cases where the Principals/OEMs also submit their tenders simultaneously for the same item/product in the same tender).

l.In case two or more tenders are received from an Indian agent on behalf of more than one foreign Principal/OEM, in the same tender for the same item/product.

m.If a firm quotes 'NIL' charges / consideration, the bid shall be treated as un-responsive and will not be considered.