

GOVERNMENT OF INDIA :: DEPARTMENT OF SPACE  
SATISH DHAWAN SPACE CENTER SHAR :: SRIHARIKOTA – 524 124  
SRI POTTI SREERAMULU.NELLORE DISTRICT (A.P)

## **TENDER NOTICE NO. SDSC SHAR/Sr.HPS/PT/23/2018-19**

On behalf of President of India, Sr. Head Purchase and Stores, SDSC SHAR, SRIHARIKOTA invites **on line quotations** for the following.

Sl No	Ref. No.	Description	Qty.
01	SHLS 2018 00 1361 GLOBAL Tender [Two Part basis]	Supply of High Pressure Seamless Gas Cylinders and spare kits	1 LS
02	SHAR SC 2018 00 8757 e-procurement [Single Part basis]	Services for Computer Education for the Students of Class-IV to Class X of Space Central School, SDSC SHAR, Sriharikota, Pulicat Nagar and Swarnamukhi Nagar for a period of TWO years for 675 Students.	675 Nos.
03	SHAR SPP 2018 00 9217 e-procurement [Single Part basis]	Design, Fabrication, supply, Erection and Commissioning of Infrared based continuous Drier	1 No.
04	SHAR SP 2018 00 9592 e-procurement [Two Part basis].	Procurement of Materials, Fabrication, supply, erection, commissioning as per drawings & technical specification document	1 No.
05	SHAR SC 2018 00 9624 e-procurement [Two part basis]	Housekeeping Consumables	1 LS
06	SHAR SP 2018 00 9721 e-procurement [Two Part basis]	Supply, erection, Testing and Commissioning of Automated Weighing and feeding system for Ammonium Perchlorate (AP), Aluminum Powder (Al) and Resin for 4.5t and 2.5 Vertical Mixer Facility.	1 Lot
07	SHAR SC 2018 00 9806 e-procurement [Two part basis]	Providing Direct to Home (DTH) Service at SDSC SHAR Guest House Complex, Sriharikota.	1 LS
08	SHAR SC 2018 00 9873 e-procurement [Single part basis]	Duty Medical Officers on contract basis to work in 3 shift at SHAR Hospital ETR for a period of 30 months.	30 Months
09	SHAR LS 2018 00 9904 GLOBAL Tender e-procurement [Two Part basis]	Supply of Refrigerated Liquid Helium	80000 Ltrs.
10	SHAR SPP 2018 00 9968 e-procurement [Single Part basis]	Procurement of material, fabrication, supply, inspection, transportation and testing & commissioning of 75t Modular loads	1 LS
11	SHAR CMD 2018 0 10015 e-procurement [Two Part basis]	Supply of 11 kV (E), grade XLPE insulated, HT, UG Power Cables	13500 Mtrs.
12	SHAR CMD 2018 0 10030 e-procurement [Two Part basis]	Supply, Installation, Testing and Commissioning of 11kV/415V, 3000kVA Transformer	1 Lot
13	SHAR CMD 2018 0 10044 e-procurement [Two Part basis]	Construction Supervision and Inspection Services for Construction of Facilities for Visitors Complex, Sriharikota	1 LS
14	SHAR CMD 2018 0 10058 e-procurement [Two Part basis]	Supply, Installation, Testing and Commissioning of Indoor & Outdoor VCB Panels	1 LS

Last Date for downloading of tender documents : 29.01.2019 at 16:00 hrs.  
Due Date for submission of bids online : 29.01.2019 at 16:00 hrs.  
Due Date for Bid Sealing on : 29.01.2019 at 16:01 hrs. to 29.01.2019 at 17.30 hrs.  
Due Date for Open Authorization : 29.01.2019 at 17.31 hrs. to 31.01.2019 at 17:00 hrs.  
Due Date for opening of tenders : 01.02.2019 at 14:30 hrs.

**Instructions to Tenderers:**

**No tender fee shall be applicable for tenders submitted through EGPS**

01. For full details/scope of work and terms and conditions etc., please see the enclosed annexures.

**02. Interested tenderers can download the e-tender from ISRO e-procurement website <https://eprocure.isro.gov.in> and submit the offer on line in the e-procurement portal. Offers sent physically by post/courier/in person will not be considered.**

03. Tender documents are also available on ISRO website [www.isro.org](http://www.isro.org); ISRO e-procurement website <https://eprocure.isro.gov.in> and SDSC SHAR, Sriharikota website [www.shar.gov.in](http://www.shar.gov.in). The same can be down loaded and offer submitted on line in the e-procurement portal.

04. Quotations received after the due date/time will not be considered.

05. The tender documents are available for download upto **29.01.2019 at 1600 hrs.** and **last date for submission of tenders on line 29.01.2019 at 1600 hrs.** and **Tender Opening on 01.02.2019 at 14:30 hrs.**

06. Sr. Head, Purchase and Stores, SDSC-SHAR, Sriharikota reserves the right to accept or reject any/or all the quotations.

DT: 03.01.2019

Sr. HEAD, PURCHASE AND STORES

**CONSTRUCTION SUPERVISION AND INSPECTION SERVICES  
FOR CONSTRUCTION OF FACILITIES FOR VISITORS COMPLEX SRIHARIKOTA PROJECT  
AT SDSC SHAR (CIVIL, ELECTRICAL, AC WORKS)**

1. Proposals are invited from the interested bidders for the enclosed scope of work in **two part bid**. Part-1 technical and unpriced part of the work and Part-2 Priced commercial part.
2. The scope of the work includes the *Construction Supervision and Inspection Services for Construction of Facilities for Visitors Complex Sriharikota Project at SDSC SHAR*. SDSC SHAR, Sriharikota is located about 100km north of Chennai and 85km south of Nellore.
3. The address and contact numbers for seeking clarifications regarding this RFP are given below:

(a)	Bids/queries to be addressed to	Sr.Purchase& Stores Officer, SCF
(b)	Postal address for sending the Bids	Tender Section Satish Dhawan Space Centre SHAR, ISRO, Dept. of Space, Govt. of India, Sriharikota – 524124, SPSR Nellore Dist, Andhra Pradesh
(c)	Name/designation of the contact personnel	Mr.SenthilSelvan
(d)	Telephone numbers of the contact personnel	08623-22 5174/5023
(e)	e-mail ids of contact personnel	sselvan@shar.gov.in
(f)	Fax number	08623-22 5170

4. This RFP is divided into three Parts as follows:
  - A. **Part I** – Contains General Information and Instructions for the Bidders about the RFP and commercial terms & conditions.
  - B. **Part II** – Contains essential details of the items/services required, such as the Schedule of Requirements (SOR), Technical Specifications, services required, etc.
  - C. **Part III** –Contains qualification criteria, Evaluation Criteria and Annexures.
5. This RFP is being issued with no financial commitment and the Buyer reserves the right to change or vary any part thereof at any stage. Buyer also reserves the right to withdraw the RFP, should it become necessary at any stage.

**6. BID SUBMISSION**

Bids duly filled in by the Bidder should invariably be submitted as stipulated in the Letter inviting bid. Bids shall be submitted in the following manner.

**6.1. PART – I : UN PRICED TECHNO-COMMERCIAL PART OF THE BID FOR THE WORK**

Complete Techno–commercial part of the bid shall be filled online in the “Vendor Specified Terms’ form of the e-tender. Any documents related to technical literature, guarantee /warranty certificates and any other document as per the tender shall be scanned and uploaded to the e-tender under ‘Documents solicited from Vendor’ form only in ISRO e-procurement portal (<https://eprocure.isro.gov.in>).

***Technical and unpriced commercial bid Part-I shall comprise the attachments,***

**specifying attachment number arranged in the order as follows:**

- (a) Submission of bid letter along with one set of proposal document (RFP) duly signed and stamped as token of acceptance
- (b) All the pages of this RFP including annexure shall be duly filled, signed and sealed
- (c) **Unpriced copy of schedule of prices** with all other commercial terms, taxes, duties, exemption certificates and conditions duly filled (Prices to be kept blank), signed and stamped
- (d) Technical details, catalogue, etc as applicable and any other document as mentioned in the proposal.
- (e) Any other relevant document, bidder desires to submit.
- (f) **Any bids/offers with price details in Techno-Commercial Offer (Part –I) shall be rejected.**

**In case if the space is not adequate to upload**, hard copy of the balance documents (**without any price figures**) shall be submitted before due date.

Envelope of technical bid shall be marked with following:

<b><u>PART-I TECHNO-COMMERCIAL BID</u></b>	
<b>Name of client</b>	: <b>Satish Dhawan Space Centre SHAR</b> Indian Space Research Organisation
<b>Title of the proposal</b>	: <i>“Supervision and Inspection Services for Construction of Facilities for Visitors Complex Sriharikota Project at SDSC SHAR”</i>
<b>Due date and time of the opening</b>	:
<b>From (Name of the bidder with address)</b>	:
<b>To:</b>	Head, Purchase & Stores Satish Dhawan Space Centre SHAR ISRO, Dept. of Space, Govt. of India Sriharikota – 524 124, SPSR Nellore Dist, Andhra Pradesh, India

**6.2. PART – II : PRICE PART OF THE BID FOR THE WORK**

Price bid shall be filled in the on-line ‘price bid’ form of the e-tender only in ISRO e-procurement website <https://eprocure.isro.gov.in>.

**The price schedules for the BOM and other prices shall be uploaded on-line in the respective forms along with the price bid in the e-portal.**

- a) SDSC SHAR may open Part – I of the bid on the due date of opening subject to meeting the minimum evaluation criteria. Price Bids (Part-II) of technically and commercially acceptable offers shall be opened at a later date.

- b) If the offers submitted by the tenderers are silent on taxes, it will be presumed that quoted rates are inclusive of taxes & duties and no claim in this regard will be entertained later.
- c) SDSC SHAR reserves the right to reject any or all the Bids without assigning any reasons thereof.
- d) Total amount shall be spelled out in terms of figures and words also.

**PART I – GENERAL INFORMATION & STANDARD CONDITIONS OF RFP**

S.No	Description	Vendor Compliance
1.	<b>OFFER VALIDITY:</b> Bid shall remain valid for acceptance for a period of <b>FOUR months</b> from the due date of submission of the Bid. The Bidder shall not be entitled during the said period to revoke or revise his Bid or to vary the Bid except and to the extent required by SDSC SHAR in writing. Bid shall be revalidated for extended period as required by SDSC SHAR in writing. In such cases, unless otherwise specified, it is understood that validity is sought and provided without varying either the quoted price or any other terms and conditions of Bid finalized till that time.	
2.	<b>Contract Period:</b> The contract period for the scope of the work under this contract is 15 Months (Fifteen months) or till completion of construction contract whichever is later.	
3.	<b>Deployment:</b> Contract manager will intimate the number of persons required from time to time at least 15days in advance. Based on the requirement, service provider has to provide required manpower services accordingly.	
4.	<b>Penalty Clause:</b> In the event of the Supplier's failure to deploy manpower within the specified time and persons are not available at site for a period of more than 5 days, penalty deduction of 0.5% per day for respective unit rate will be deducted during the non-availability of the manpower services. Apart from that no payment will be made till the contractor provides the required manpower.	
5.	<b>Selection of the Candidate:</b> Supplier has to provide the list of candidates meeting with the minimum educational qualification & experience along with their bio-data, to Contract Manager within 7 days from the date of PO/LOI. An experts committee will scrutinize the bio-data, the screened candidates will be called for brief interaction/interview, if required. A panel shall be drawn from the selected candidates. Supplier has to provide the candidates from the selected panel only. Any update in the panel list has to undergo same selection procedure.	
6.	<b>Site Office:</b> Minimum required room(s) with office furniture and without equipment's/computer hardware will be provided to party to carry out the day to day activities subject to availability.	
7.	<b>Taxes:</b> All statutory taxes including GST, levies etc., shall be indicated separately in schedule of prices.	
8.	The rates quoted by contractor shall include minimum wage prevailing in the State for respective personnel, Principal Employer's contribution and Employee's contribution to EPF,ESI at prescribed rates, and	

S.No	Description	Vendor Compliance
	<p>BONUS as per the act. It should be ensured that the contractor comply with all labour laws, minimum wages act, payment of Employees Provident Fund (EPF), and ESI, as applicable. The contractor shall indemnify and compensate SDSC SHAR, if SDSC SHAR as Principal Employer under the Contract Labour (Regulation &amp; Abolition) Act, 1970 becomes liable to assume any liability towards the workforce engaged by the contractor. In the event, the provisions relating to recovery as provided in the relevant clauses of the said Act shall be applicable in toto.</p>	
9.	<p><b>GST (on service/erection):</b> GST@ 18% is applicable on services/erection related works. Please indicate the GST accordingly for services/erection works. If not indicated it will be presumed that GST @18% is inclusive of your quoted prices</p>	
10.	<p><b>INCOME TAX:</b> Income tax at the prevailing rate and as applicable from time to time shall be deducted from the supplier's bills as per Income Tax Act. and a certificate will be issued (TDS Certificate).</p>	
11.	<p><b>Earnest Money Deposit:</b> Bidders are required to submit Earnest Money Deposit (EMD) for amount of Rs1,00,000/- (Rupees one lakh only) in a single installment through Demand Draft (DD)/Bankers Cheque/ Fixed Deposit Receipts or Bank Guarantee from any of the Nationalised/Scheduled Banks executed on non-judicial stamp paper of appropriate value. In case of Bank Guarantee, it shall be valid for a period of 90 days beyond the final tender validity date. It shall be taken in favour of Sr. Accounts Officer, SDSC SHAR payable at State Bank of India, Sriharikota branch. Any tender not accompanied with EMD shall be treated as invalid tender and rejected.</p> <p>MSME registered vendors with NSIC or vendors who have already applied for renewal of registration, Central PSUs/PSEs/Autonomous Bodies, KVIC, National Small Industries Corporation, etc., shall be exempt from the payment of EMD. Vendors seeking exemption from payment of EMD shall submit necessary documentary proof.</p> <p>EMD of a vendor shall be forfeited if the tenderer/Contractor withdraws or amends his tender or deviates from the tender in any respect within the period of validity of the tender. Failure to furnish security deposit/performance bond by a successful vendor within the specified period shall also result in forfeiture of EMD.</p> <p>EMD shall be refunded to all the unsuccessful vendors within thirty days after placement of the Purchase Order. EMD shall be refunded to the successful tenderer/Contractor after payment of the Security Deposit or may be adjusted against the Security Deposit. EMD shall be refunded to all the participants in cases where the tender is cancelled or</p>	

S.No	Description	Vendor Compliance
	withdrawn by the Centre/Unit, within thirty days from the date of such cancellation or withdrawal.	
12.	<p><b>SECURITY DEPOSIT</b></p> <p>The supplier, whose tender is accepted, shall be required to furnish by way of Security Deposit for the due fulfillment of the contract such a sum as shall amount to 10 % of the contract price of the work awarded.</p> <p>The security deposit (bearing no interest) shall be held by the Department as security till satisfactory completion, testing and handing over of all the system and for the due performance of all suppliers' obligations under the contract as per delivery period or extension granted thereof by the Department.</p> <p>The supplier within 10 days of Purchase Order or signing of Contract , deposit with the Accounts officer, Satish Dhawan Space Centre SHAR, Sriharikota as detailed above by any one or more of the following modes namely</p> <ul style="list-style-type: none"> <li>i. By a crossed demand draft in favour of Accounts officer, Satish Dhawan Space Centre SHAR drawn on SBI and payable at Sriharikota.</li> <li>ii. By an acceptable bank guarantee. The bank guarantee shall be from a nationalized bank/scheduled bank&amp; shall be valid for 90 days beyond completion period.</li> </ul> <p>In case of breach of contract, the Security deposit shall be forfeited in addition to other relief available to the Department under this contract.</p>	
13.	<p><b>MODE OF PAYMENT</b></p> <p>Our Bankers are State Bank of India, SDSC SHAR, Sriharikota – 524 124. You may furnish your banker details for transferring the payments through ECS mode</p>	
14.	<p><b>TERMS OF PAYMENTS:</b> Payment will be made on monthly basis against producing invoice certified by the Engineer In Charge as per the agreed rates per month. In case of absence in the month, necessary deductions will be effected based on the pro-rata basis considering 26 days in a calendar month.</p>	
15.	<p>Service provider shall appoint engineers at site who shall be “Competent Personnel” of requisite experience mentioned in the RFP. The experience of personnel shall be in RCC building constructions. However the Inspection Agency shall provide bio-data of the personnel proposed to be deployed for Department’s approval. Addition and deletion in the personnel list shall be effected only with prior approval of ISRO with reasonable advance notice to ensure that inspection services do not suffer at any time whatsoever.</p>	



S.No	Description	Vendor Compliance
16.	The construction work shall be in general six days in a week and also beyond office hours, holidays whenever required. Deployed staff shall meet the spontaneous demands of construction works.	
17.	Service provider shall make own arrangement for accommodation, transport to site of work, medical facility, food, communication facility for their personnel.	
18.	In case of demand for mobilizing additional manpower for few days party shall provide support of one (or) two engineer on daily basis which will be paid on prorata basis	
19.	Party shall not issue any news release, articles, brochure advertisements, prepared speeches, and other information covering the contract works without written approval of ISRO SHAR regarding the content and timing of such release.	
20.	The technical information, drawings, specifications and other related documents (which are all confidential) furnished by ISRO is the property of ISRO and shall not be disclosed or handed over to any other agency except for the purpose of execution of the contract.	
21.	Bidder shall note that the conditional discounts would not have edge in the evaluation process of tenders.	
22.	Non-acceptance of any conditions where ever called for related to guarantee or warrantee, performance bank guarantee, liquidate damages are liable for disqualification of bids.	
23.	Where counter terms and conditions / printed or cyclostyle conditions of sale have been offered by the tenderer, the same shall not be deemed to have been accepted by the purchaser, unless the purchaser's specific written acceptance thereof is obtained.	
24.	<b>Safety:</b> Wherever a potential hazard to personnel exists, provisions shall be made for safe access of personnel to the equipment/sub-assemblies during course of this contract.	
25.	<b>ARBITRATION:</b> In the event of any question, dispute or difference arising under these conditions of any condition in the purchase order, (except as to any matters the decision of which is specially provided for by these conditions) the same shall be referred to the sole arbitration approved by Director, SDSC SHAR. The arbitration shall be conducted within India as per the Arbitration and Conciliation Act, 1996 and the applicable language shall be English. The award of the Arbitrator shall be final and binding on the parties of this purchase order.	
26.	<b>APPLICABLE LAW AND JURISDICTION</b>	

S.No	Description	Vendor Compliance
	The laws of India shall govern this purchase order for the time being in force. The Courts of Andhra Pradesh, India only shall have jurisdiction to be with and decide any legal matters or disputes what so ever arising out of the purchase order.	
27.	<b>FORCE MAJEURE:</b> Should a part or whole work covered under this purchase order be delayed due to reasons of Force Majeure which shall include legal lockouts, strikes, riots, civil commotion, fire accident, quarantines, epidemic, natural calamities and embargoes the completion period for work, equipment referred to in this agreement shall be extended by a period not in excess of the duration of such Force Majeure. The occurrence shall be notified within reasonable time.	
28.	<b>Termination of the Contract:</b> in the event of contractor failure to provide the technical services to satisfactory of the Department, the contract will be deemed to terminate with a notice of 15 days.	
29.	<b>Site Visit:</b> Bidder is advised to visit and examine the site and shall collect all other information which may be required for preparing and submitting the Bid and entering into the contract. Claims and objections due to ignorance of existing conditions or inadequacy of information shall not be considered after submission of the Bid and during implementation.	
30.	The following information/documents are to be furnished online wherever applicable. (a) Core banking account number (b) PAN details in quotation and invoices (c) GST Registration details.	

**PART II****ESSENTIAL DETAILS OF ITEMS/ SERVICES REQUIRED****1. Introduction**

SDSC SHAR, the Space Port of India provides the world class launch base infrastructure for integration and launching of Indian Satellites and Foreign customer Satellites. In an endeavor to facilitate the General Public to witness the launches and also to generate greater awareness about its space programmes which are beneficial to all sections of the society it is proposed to establish a Visitors' Complex ( Space theme park) at Sriharikota.

This park is expected to be visited by approximately 5000 visitor per day and on the launch day it will offer 10,000 public to witness the launch. Considering the above targeted visitors, the facilities inside the Visitor Complex are configured with sufficient parking space and other essential amenities such as restrooms, space shops, restaurants, ATMs, medical & first aid facilities. The actual site is located about 2 km from main gate of Sriharikota.

All Civil, PH, Road, Electrical, and AC works related to the Visitors' Complex at Sriharikota are being taken up. The work involves construction of various buildings (RCC/ Prefabricated steel) approximate height varying from 3.5 to 15 m. All the buildings will be taken up parallelly.

**2. Major Facilities covered under the Construction work:**

S No	Description
1	Entrance Plaza & INFORMATION CENTER building
2	GUEST ROOMS & RESTAURANT

S No	Description
3	SECURITY SCREENING BUILDING
4	SPACE MUSEUM building
5	SPACE THEATRE building
6	Launch View Gallery
7	Rocket Garden (Pathways, Foot paths, fountains, Kiosks) & Land scape
8	Internal & External power realisation, substation, panels, UPS
9	Air Conditioning Systems
10	Substation AC Plant & ancillary Bldgs
11	Over Head Tank, Water Treatment Plants
12	Compound wall
13	Landscaping & Hardscaping
14	Parking Areas
15	BT Roads
16	Area Lighting
17	Water supply & Sewage Disposal systems
18	Associated Civil, Electrical & AC works

The total scope of Civil, electrical, AC works covered for realization of the above facilities shall be carried out under the SUPERVISION OF SERVICE PROVIDER. All construction and testing works carried out at site are covered under this.

S.No	Description	Vendor Compliance
a)	<p><b>Civil Works:</b></p> <p>The Civil works include construction, as per the construction drawings provided by the employer, on item rate basis inclusive of supply of all materials, construction and testing in respect of all facilities required for completion and handing over of the work as per technical specification and bill of quantities.</p> <p>Broad scope of civil work shall include Surveying, Earthwork excavation, All types of foundations (Shallow/Pile foundations), RCC structure, Brick Masonry, Finishing works in respective</p>	

S.No	Description	Vendor Compliance
	<p>premises along with cable trenches, pipe trenches etc. for facilities listed in section A</p> <p>Scope shall also include construction of other miscellaneous units like pits, drains, trenches, paved areas, where necessary. Civil Works shall also include all works required for completeness of the project including water supply, sanitary, plumbing, Septic tanks etc. Special works like well sinking, piling, water proofing, sloped roofs etc. are also included in the scope.</p>	
b)	<p><b>Structural Works:</b> Scope of work includes steel structural work for the various trusses, frames etc, steel doors, The work shall also include various parking sheds. The work covers supply of all materials and consumables, fabrication, surface preparation, shop painting etc,</p>	
c)	<p><b>Electrical Works:</b> The Scope of Electrical Works include LT Power Distribution System including Main PCC, Sub Panel Board, UPS Distribution, PDB, LDB, UDB, MCCB in Cubicle, Isolators, Switch Sockets etc., Lighting System consist of LED flameproof &amp; light fittings, Area lighting and Signal Lighting System, General electrical equipment/fittings other than above mentioned items consisting of FLP/ Non-FLP Air Circulators, Exhaust Fans, Ceiling Fans, LAN &amp; telephone sockets etc , Grounding/ Earthing System , lightning Protection System for facilities listed in <b>section A</b></p>	
d)	<p><b>Air Conditioning &amp; Ventilation Works:</b> Air cooled Chilled water System, Split AC, Exhaust Fan, Air Circulators, Pedestal Air Circulators, Chilled water system with Scroll chillers etc are envisaged under the Scope of Air Conditioning &amp; Ventilation Works for facilities listed in section A.</p>	

### 3. Services Required

The services required under each category and quality monitoring services are given below but not limited to:

#### 3.1. Inspection during Construction stage of Visitors complex works site:

S.No	Description	Vendor Compliance
3.1.1.	<p>Checking of construction materials and collection of samples by the contractor from steel, cement, sand, brick, aggregate and any other materials used for construction and stamping at site for testing. Review of test reports to examine the quality and acceptance based on the results. Inspection of received material at site to assess quality.</p>	

S.No	Description	Vendor Compliance
3.1.2.	Visual inspection of soil during construction and intimating, if any variations with respect to soil investigation and report to contract manager/ EIC for further inspection.	
3.1.3.	Witnessing sample collections and tests conducted by construction contractors as specified in the latest Indian standards and certifying the test results as per QAP.	
3.1.4.	Witnessing the execution of all concealed items before concreting and certifying the same.	
3.1.5.	Dimensional verification as per department approved drawings and standards. Checking levels foundations and all floor levels.	
3.1.6.	Checking the coordinates of various members of structures.	
3.1.7.	Checking the alignment of RCC structural members.	
3.1.8.	Checking of the staircase interfaces with the structures, etc.	
3.1.9.	Inspection of dimensions, orientation & level of all RCC structures, beams & foundation etc., during various stages of construction.	
3.1.10.	Verification of the correctness of structural member construction with reference to approved detailed drawings.	
3.1.11.	Review and supervision of safe construction practices during construction as per agreed HSE documents. Deviations to be informed to the contract manager immediately.	
3.1.12.	Inspection and clearance at different stages of construction works: (1) Foundation (2) Flooring with ground Anchor (3) Floor levels as specified in tender (4) Roof level (5) Other services & utilities.	
3.1.13.	Enabling to sort out on the issues on quality of construction arising at site, suggesting measures to improve quality.	
3.1.14.	Monitoring the progress of work on day to day basis and preparation of weekly/monthly progress reports based on the reports of progress of work by CONTRACTOR.	
3.1.15.	Party shall bring to the notice of the Department if any slippage or bottle neck occurs at any point of construction	
3.1.16.	Ensure that contractors carry out work in accordance with the approved quality assurance plan to meet the quality standards as per standards/codes.	
3.1.17.	Party shall ensure that Department requirements are totally fulfilled as indicated in the contract by adopting necessary checklists and quality measures.	

<b>S.No</b>	<b>Description</b>	<b>Vendor Compliance</b>
3.1.18.	Assessment of labour required from time to time to meet the targeted construction programme.	
3.1.19.	Monitoring and follow up of field and laboratory test plan schedules with contractor and ensuring timely carrying out test for smooth and quality construction.	
3.1.20.	Checking of accuracy of placement of all inserts/embedment during construction as per required tolerances.	
3.1.21.	Checking of alignment/leveling of sole plates/I beams/foundation bolts as per the tolerances.	
3.1.22.	Monitoring the Hydro test of pipelines and certifying the same.	
3.1.23.	Certification of various items of work executed with quantity measurements submitted by contractors.	
3.1.24.	Witnessing the calibration of Concrete batching plant and other equipment at the laboratory established by the construction agency.	
3.1.25.	Verification of acceptance test reports and issue of stage wise inspection report for bill verification and final inspection report at the time of handing over of building. Inspection Agency shall certify the total scope of work carried out and submit three copies of overall inspection document to Department in proper printed formats duly signed including as built drawings.	
3.1.26.	Extra work / Variation assessment and certification of estimate for recommendation of payment. The decision of the Engineer In Charge shall be final as regards extra work/ variation assessment and certification of estimate.	
3.1.27.	Any other work assigned by the Engineer In Charge which are not explicitly mentioned in the contract.	
3.1.28.	Verification of welding joints etc as per drawings and witnessing the weld tests	
3.1.29.	Testing of AC ducts and chilled water piping systems	

### 3.2. Quality Assurance Plan

<b>S.No</b>	<b>Description</b>	<b>Vendor Compliance</b>
3.2.1.	Quality Assurance Plan will be approved by the department in consultation with inspection agency and construction contractor. Once the document is finalized the SUPERVISION SERVICE PROVIDER is responsible to ensure the inspection strictly as per the approved Quality Assurance Plan (QAP). All checkpoints are as per	

S.No	Description	Vendor Compliance
	QAP required to be inspected thoroughly for meeting the system specification. Deviations if any shall be brought to the notice of the department and contractor for rectification.	

### 3.3. Schedule of Deployment

S.No	Description	Vendor Compliance																														
3.3.1.	The Service provider shall depute qualified and experienced inspection engineer(s) as per the qualification given in below table continuously at site for quality inspection as per site requirements.																															
3.3.2.	The following personnel shall be deputed by the service provider at required time as specified in below table. <table border="1" data-bbox="336 875 1214 1809"> <thead> <tr> <th>S No</th> <th>Category</th> <th>Approx Numbers</th> <th>Qualifications and experience</th> <th>To be provided at (tentative schedule)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Graduate Engineer (CIVIL)</td> <td>01</td> <td>BE/ B. Tech Civil Engineer with minimum 5 years Experience</td> <td>T+0 months</td> </tr> <tr> <td>2</td> <td>Site Engineer (Diploma) (CIVIL)</td> <td>02</td> <td>Site Engineer with Diploma Civil with minimum 5 years experience.</td> <td>T+0 months</td> </tr> <tr> <td>3</td> <td>Graduate Engineer (ELECTRIC AL)</td> <td>01</td> <td>BE/ B. Tech Electrical Engr with minimum 5 year's Experience</td> <td>T+2 months</td> </tr> <tr> <td>4</td> <td>Graduate Engineer (AC &amp; Mechanical)</td> <td>01</td> <td>BE/ B. Tech Mechanical/AC Engr with minimum 5 years Experience</td> <td>T+5 months</td> </tr> <tr> <td colspan="5"><b>Note: T is start of civil works</b></td> </tr> </tbody> </table>	S No	Category	Approx Numbers	Qualifications and experience	To be provided at (tentative schedule)	1	Graduate Engineer (CIVIL)	01	BE/ B. Tech Civil Engineer with minimum 5 years Experience	T+0 months	2	Site Engineer (Diploma) (CIVIL)	02	Site Engineer with Diploma Civil with minimum 5 years experience.	T+0 months	3	Graduate Engineer (ELECTRIC AL)	01	BE/ B. Tech Electrical Engr with minimum 5 year's Experience	T+2 months	4	Graduate Engineer (AC & Mechanical)	01	BE/ B. Tech Mechanical/AC Engr with minimum 5 years Experience	T+5 months	<b>Note: T is start of civil works</b>					
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<b>Note: T is start of civil works</b>																																
3.3.3.	BE/ B Tech and Diploma in Engineering passed with First Class personnel only are to be deployed.																															
3.3.4.	Tenderer shall submit the qualification and experience of people to be deployed for obtaining clearance from the Department.																															

## 4. Job Description



S.No	Description		Vendor Compliance
4.1.	Graduate Engineer (CIVIL/ELEC/AC)	1) Precise supervision of the work as per Work order, specifications, codal provision and QAP.	
		2) Dimensional verification as per department approved drawings and giving clearances at site.	
		3) Conducting/witnessing field and laboratory tests on materials, work etc.	
		4) Carrying out independent tests as may be necessary.	
		5) Apprising Engineer In Charge (EIC) or his Authorized Representative about the quality related matters in the work under supervision.	
		6) Visit to the laboratories for the test witness.	
		7) Visit to inspect quarry site for source approval and submitting report.	
		8) Checking of Bills, Measurements etc	
		9) To submit Progress Reports in the format approved by EIC	
		10) Any other works assigned by EIC	
4.2.	Site Engineer (Diploma) (CIVIL)	a) Dimensional verification as per department approved drawings.	
		b) Keep records as per Department QC guidelines	
		c) Follow up actions for the compliance of instructions given by EIC for quality assurance with reporting in case of lacuna or deviation	
		d) Maintaining the register of tests conducted stating all relevant details	
		e) Supervision throughout the important	
		f) Concreting activities.	
		g) Any other works assigned by EIC	

**PART III****EVALUATION CRITERIA & ANNEXURES****A. MINIMUM QUALIFICATION CRITERIA**

The following are the minimum essential criteria to further validate/accept the bid. Vendor is requested to provide all the necessary supporting documents. If any deviation/non-compliances/lack of supporting document bid shall be summarily rejected.

<b>Sl. No.</b>	<b>Clause Description</b>	<b>Compliance by bidder (Enclose Supporting Documents)</b>
1.1.	The BIDDER should be a well-established registered firm under Company's Act or PSU, with minimum 5 years in operations as on 01.04.2018  <b><i>Enclose Certificate of incorporation.</i></b>	
1.2.	Prior experience of minimum 5 years in providing Supervision & Inspection services for Construction works which involves RCCframed structures/buildings of minimum 10m height, Steel, Masonry, Electrical Works, AC works etc	
1.3.	Personnel to be engaged for this work with relevant experience	Forms A duly filled along with Supporting Documents
1.4.	Bidder should have an annual turn-over of not less than Rs.50 Lakhs during the last three financial years.Supported with audited financial results.	
1.5.	As per the audited financial results, the bidder/firm should have earned profit continuously during the last three financial years.	
1.6.	Latest solvency certificate from any Nationalized/Scheduled bank shall be submitted for a value of minimum Rs.20 lakhs. The solvency certificate must have issued after April 2018.	
1.7.	Party should have satisfactorily completed the works during the last 7 years as mentioned below: a) One order value of similar work(as indicated in 1.2) costing not less than Rs 45 Lakhs b) Two orders value of similar works(as indicated in 1.2) each costing not less than Rs 32 Lakhs	Form B duly filled along with Supporting Documents

<b>Sl. No.</b>	<b>Clause Description</b>	<b>Compliance by bidder (Enclose Supporting Documents)</b>
1.8.	Technical proposal of the bidder, which is not able to substantiate/satisfy the claims made by it with respect to the technical requirements laid down in this RFP, is liable to be rejected	
1.9.	The firm must provide a self-declaration that there is no complaint/vigilance inquiry against them in any Govt./Department /PSU and they have not been black listed by any Govt. Department/PSU.	
1.10.	Offers of those bidders taking full scope of the work as per the requirements indicated in the RFP only will be considered.	

**Signature of Authorised Person with Seal**

**B. Evaluation Criteria.** The broad guidelines for evaluation of Bids will be as follows:

<b>S.No</b>	<b>Description</b>	<b>Vendor Compliance</b>
1.0	In respect of Two-Bid system, the technical Bids forwarded by the Bidders will be evaluated by the Buyer with reference to the technical characteristics of the equipment as mentioned in the RFP. The compliance of Technical Bids would be determined on the basis of the parameters specified in the RFP. The Price Bids of only those Bidders will be opened whose Technical Bids would clear the technical evaluation.	
2.0	Techno-commercial discussion shall be arranged with Tenderer, if needed. Tenderer shall depute his authorized representatives for attending discussions. The representatives attending the discussions shall produce authorization from his organization to attend the discussion and sign minutes of meeting on behalf of his organization if required. The authorized representative must be competent and empowered to settle/decide on all technical and commercial issues.	
3.0	Performance of Bidder on similar nature of works executed/ under execution shall be taken into consideration before selecting the Bidder for opening his price bid.	
4.0	The time schedule for completion is given in the Proposal document. Bidder is required to confirm the completion period unconditionally.	
5.0	SDSC SHAR reserves the right to reject any bid if technically/commercially not meeting the requirement/terms & conditions. Such decisions by the SDSC SHAR shall bear no liability whatsoever consequent upon such decision.	
6.0	Department reserves the right to accept a bid other than a lowest and to accept or reject any bid in full or part without assigning any reasons. Such decisions by the Department shall bear no liability on the Department whatsoever consequent upon such decision	
7.0	If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price will be corrected. If there is a discrepancy between words and figures, the amount in words will prevail for calculation of price.	
8.0	Offers of those bidders taking full scope of the work only will be considered.	
9.0	In case Bid does not fully comply with the requirement of Proposal document and the Tenderer stipulates deviations to the clauses of the proposal in Schedule of deviations, which are unacceptable to the Department, the Bid will be rejected.	
10.0	SDSC SHAR shall not be obliged to furnish any information/clarification to unsuccessful bidder as regard non acceptance of their Bids	
11.0	Splitting of the order/WORK is not possible.	

<b>S.No</b>	<b>Description</b>	<b>Vendor Compliance</b>
12.0	Department reserves right to visit client's site for verification/validation.	
13.0	The Tenderer, whose bid is accepted by the Department shall be issued a Letter of Intent (LOI) to proceed with the work. Tenderer shall confirm acceptance by returning a signed copy of the LOI along with 10% of total order value as security deposit within 10days from letter of intent (LOI). Thereafter Department may issue purchase order or Department will sign the Contract with successful Tenderer	

**Signature of Authorised Person with Seal**

**VENDOR EVALUATION FORMAT**

SDSC SHAR seeks response to the following questionnaire for assimilating data which would be used for evaluating the capability of the supplier for executing the referred work. Hence, the supplier is requested to provide only genuine data and any discrepancy found at a later point of time may result in rejection of the supplier from purchase process. Furnishing of data cannot be construed as automatic qualification for participation in the tender. Questionnaire should be signed by a responsible and authorized person of the Company / Agency.

<b>S. No</b>	<b>Description</b>	<b>Supplier Response</b>				
1.	Type of the Business : (Proprietary/Pvt. Ltd/Public Ltd/Joint Venture/Consortium)					
2.	Name of the company/firm :					
3.	Registration :					
4.	Year of Inception :					
5.	Registered address :					
6.	Name & Address of the Office of the Chief Executive :					
7.	Contact person for this tender with name & address, email and contact number :					
8.	Locations of the Branches (if any) :					
9.	Current Annual turn-over :					
10.	The major customers for whom similar works are provided (Enclose copies of the Purchase Orders) :					
11.	Any customers feedback on the services which is in writing (Pl. enclose copies) :					
12.	The Profit & Loss Account details for the last 3 years which is duly audited and Submitted as part of the Annual Report (In Rs. Lakhs only)	<b>For any 3 Years</b>				
		<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>	
		Total assets :				
		Turnover :				
		Profit/Loss :				

**Signature of Authorised Person with Seal**

**Annexure -I**

**NAME OF THE WORK :** \_\_\_\_\_  
 \_\_\_\_\_

**NAME OF BIDDER :** \_\_\_\_\_

**EXCEPTIONS AND DEVIATIONS**

In line with Proposal Document, Bidder may stipulate Exceptions and deviations to the Proposal conditions if considered unavoidable.

SL. NO	Reference in Specification		Dept. Specification	Offered Specification	DEVIATION
	PAGE NO	CLAUSE NO			

**NOTE :**

Only deviations are to be written in this FORM.

Any deviations taken by the Bidder to the stipulations of the Proposal document shall be brought out strictly as per this format and enclosed along with the bid.

Any deviations not brought out as per this Proforma (FORM) and written elsewhere in the Proposal document shall not be recognized and the same is treated as null and void.

Any willful attempt by the Bidders to camouflage the deviations by giving them in the covering letter or in any other documents that are enclosed may render the Bid itself non-responsive.

**(SIGNATURE OF BIDDER)**

**TO BE SUBMITTED ALONGWITH TECHNICAL BID****Annexure -II****ACCEPTANCE OF TERMS AND CONDITIONS BY THE VENDOR**

We hereby agree to all the terms and conditions as given in Tender Notice No.

\_\_\_\_\_ dated:\_\_\_\_\_ for "Supervision and Inspection

Services for Construction of Facilities for Visitors Complex Sriharikota Project at SDSC SHAR".

**Company Seal****(Authorised Signatory of Company)**

Place : \_\_\_\_\_

Date : \_\_\_\_\_



**FORM -'D'**

**FORMAT OF CURRICULAM VITAE (CV) OF KEY PROFESSIONALS**

(This form to be furnished for all the Engineers)			
<b>KEY PROFESSIONAL</b>			
Name of the Firm			
Professional			
Date of Birth			
Years with Firm			
Nationality			
Membership in Professional Societies			
Detailed Task Assigned			
Key Qualifications			
<b>Education:</b>			
<b>Title</b>	<b>Board/University</b>	<b>Grade</b>	<b>Year of passing</b>
<b>Employment Record</b>			
<b>Name of the Firm</b>	<b>Position Held</b>	<b>Detailed Task Assigned</b>	<b>Year of Employment</b>
<b>Certification:</b>			
I/We, certify that to the best of my knowledge and belief, the above information of officials is true and correct.			
<b>Date:</b>	<b>Signature(s) of Applicant(s) along with seal</b>		

**FORM -'B'****DETAILS OF SIMILAR NATURE OF ASSIGNMENT COMPLETED**

<b>SIMILAR NATURE OF ASSIGNMENT – COMPLETED WORKS</b>		
<b>Sl.No.</b>	<b>DESCRIPTION</b>	<b>DETAILS TO BE PROVIDED BY VENDOR</b>
<b>1</b>	Name of work / Project and location	
<b>2</b>	Name & Address of Employer / Organization, Telephone No.of officer to whom reference may <b>a.</b> be made	
<b>b.</b>	client	
<b>c.</b>	Description of the project.	
<b>3</b>	Services Fees in Rs. Lakhs (Attach copy of contract agreement)	
<b>4</b>	Total value of the Project (Rs. In Crores)	
<b>5</b>	Details of Services rendered	
<b>6</b>	No. of persons deployed with period( Category wise manmonths).	

Note :

- a) Each project to be submitted in a separate sheet
- b) Supporting documents such as completion certificate from the clients is to be attached

**Signature of Authorised Person with Seal**

**TO BE SUBMITTED ALONGWITH TECHNICAL BID****Annexure -III****CHECK LIST**

<b>S.No</b>	<b>Description</b>	<b>Compliance</b>
1.	The detailed scope of work and technical specifications are under stood and price was quoted accordingly.	Yes / No
2.	Demand Draft towards the EMD (indicate the DD number_____ &Date:_____).	Yes / No
3.	Validity of Offer is 4 months	Yes / No
4.	Supporting documents is attached for Minimum Evaluation Criteria	Yes / No
5.	Vendor Evaluation Format is attached	Yes / No
6.	GST to be indicated in % if not mentioned it shall be assumed that the price quoted are inclusive of taxes	Yes / No
7.	Delivery Schedule is acceptable	Yes / No
8.	Accepted the Department Payment Terms	Yes / No
9.	10 % of the Order Value shall be submitted as Security Deposit for the performance of the contract, valid till acceptance of the system.	Yes / No
10.	Penalty clause acceptable	Yes / No
11.	Last three years audited financial results are enclosed	Yes / No
12.	Latest income tax certificate is enclosed	Yes / No
13.	Latest solvency certificate	Yes / No

**Signature of Authorised Person with Seal**



## Satish Dhawan Space Center SHAR

Welcome, Materials Master (isro)

31 August 2017,  
17:16:08 IST

[MAIN VIEW](#)

[HELP](#)

### Preview For STANDARD TERMS AND CONDITIONS

**Page Destination:** Tender Header **Format Type :** Normal

. :

**GOVERNMENT OF INDIA**

**DEPARTMENT OF SPACE**

**SATISH DHAWAN SPACE CENTRE**

**PURCHASE DIVISION**

Tele No.08623-225023/225174/225127

Fax No.08623-225170/22-5028

e-Mail ID : hps@shar.gov.in, hasan@shar.gov.in, sselvan@shar.gov.in

#### STANDARD TERMS & CONDITIONS

1.OFFERS SHALL BE SENT ONLINE ONLY USING STANDARD DIGITAL SIGNATURE CERTIFICATE OF CLASS III WITH ENCRYPTION / DECRYPTION. THE TENDERS AUTHORISED ONLINE ON OR BEFORE THE OPEN AUTHORISATION DATE AND TIME ONLY WILL BE CONSIDERED AS VALID TENDERS EVEN THOUGH THE BIDS ARE SUBMITTED ONLINE.

2.THE TENDERER MUST AUTHORISE BID OPENING WITHIN THE TIME STIPULATED IN THE SCHEDULE BY SDSC SHAR. OTHERWISE THE ONLINE BID SUBMITTED WILL NOT BE CONSIDERED FOR EVALUATION. PHYSICAL COPY WILL NOT BE CONSIDERED EVEN THOUGH IT IS RECEIVED BEFORE THE BID SUBMISSION DATE.

In case of two-part tenders, parties shall submit their offers as follows:-

#### **1) Part-I – Techno-commercial Bid**

(No price details shall be mentioned in this bid and shall not upload the details of price along with the techno-commercial bid)

#### **2) Part-II – Price Bid**

In view of Two Part Tender, the Offers submitted contrary to above instructions will be summarily rejected.

3.In case, the tenderer is not interested to participate in the tender, the tenderer shall submit regret letter giving reasons, failing which future enquiries will not be sent.

4.**Offer Validity:** The validity of the offers / tenders should be 90 days (in case of single part tender) and 120 days (in case two part tender) from the date of opening of the tenders. Tenders with offer validity less than the period mentioned above, will not be considered for evaluation.

5.**GST** - GST and/or other duties/levies legally leviable and intended to be claimed should be distinctly shown separately in the tender. GST details are given below

GSTIN: 37AAAGS1366J1Z1

LEGAL NAME : SATISH DHAWAN SPACE CENTRE SHAR

VALIDITY FROM:29/08/2017

TYPE OF REGISTRATION:REGULAR

6.**Customs Duty** - SDSC-SHAR is eligible for 100% Customs Duty exemption as per Notification No. 050/2017 539 (b) Dt: 30.06.2017. This may be taken into account while quoting for import items, if any.

In case tenderers offering items considering customs duty exemption, they should also indicate the bill of materials and price, separately, with Customs Duty component and terms and conditions thereto.

8.**Advance Payment** - Wherever advance payment is requested, Bank Guarantee from any Nationalized Bank/Scheduled Bank should be furnished. In case of advance payments, if the party is not supplying the material within the delivery schedule, interest will be levied as per the Prime Lending Rate of RBI plus 2% penal interest.

Interest will be loaded for advance payments/stage payments as per the prime lending rate of RBI and will be added to the landed cost for comparison purpose. In case of different milestone payments submitted by the parties, a standard and transparent methodology like NPV will be adopted for evaluating the offers.

9.**Liquidated Damages** - In all cases, delivery schedule indicated in the Purchase Order/Contract is the essence of the contract and if the party fails to deliver the material within the delivery schedule, Liquidated Damages will be levied @ 0.5% per week or part thereof subject to a maximum of 10% of total order value.

10.**Performance Bank Guarantee** - Performance Bank Guarantee for 10% of the order value should be furnished in the form of Bank Guarantee from nationalized/scheduled bank or by Demand Draft valid till warranty period plus sixty days as claim period.

11. **Security Deposit** – Security Deposit for 10% of the order value is mandatory, if the ordered value is Rs.5.00 lakhs and above. Party shall furnish the Security Deposit in the form of Bank Guarantee from nationalized/scheduled bank or by Demand Draft valid till completion of the contract period plus sixty days towards claim period for faithful execution of the contract.

12. **BANK GUARANTEE FOR FIM:** Supplier has to submit Bank guarantee for equal value of Free Issue of Materials (FIM) issued by the Department from Nationalised / Scheduled Bank valid till receipt and acceptance of supply and satisfactory accounting of FIM plus sixty days as claim period.

13. The delivery period mentioned in the tender enquiry, IF ANY, is with the stipulation that no credit will be given for earlier deliveries and offers with delivery beyond the period will be treated as unresponsive.

14. The Department will have the option to consider more than one source of supply and final orders will be given accordingly.

15. The bidders should note that conditional discounts would not have edge in the evaluation process of tenders.

16. Non-acceptance of any conditions wherever called for related to Guarantee/ Warranty, Performance Bank Guarantee, Security Deposit, Liquidated damages are liable for disqualification.

17. Wherever installation/ commissioning involved, the guarantee/warranty period shall reckon only from the date of installation and commissioning.

18. Purchase/Price Preference will be extended to the MSMEs under the Public Procurement Policy for MSMEs formulated under the Micro, Small and Medium Enterprises Development Act, 2006 and instructions issued by Government of India from time to time. Vendors who would like to avail the benefit of MSME should clearly mention the same and submit all the documentary evidences to substantiate their claim along with tender itself.

19. The drawings, specifications, end use etc., given by the Centre/Unit along with the tender enquiry are confidential and shall not be disclosed to any third party.

## 20. **SPECIAL CONDITIONS FOR SUBMITTING QUOTATIONS IN FOREIGN CURRENCY BY THE INDIAN AGENTS**

The Tenderer should submit the following documents/information while quoting:-

a) Foreign Principal's proforma invoice/quote indicating the commission payable to the Indian Agent and nature of after sales service to be rendered by the Indian Agent.

b) Copy of Agency agreement with the Foreign Principal and the Indian Agent, precise relationship between them and their mutual interest in the business.

c) Registration and item empanelment of the Indian Agent.

d) Agency Commission will be paid only Indian Currency.

e) Compliance of the tax laws by the Indian Agent.

## 21. **High Sea Sales**- Against High Sea Sale transactions:

a. Offers shall be on all inclusive basis including delivery upto Sriharikota at the risk and cost of the supplier. Customs Clearance is the responsibility of the supplier and at his cost and risk.

b. 100% payment will be made within 30 days after receipt and acceptance of the items at our site.

c. GST as applicable

d. Customs Duty Exemption Certificate and other relevant documents required for Customs clearance will be provided.

e. High Sea Sales Agreement furnished by the supplier in accordance with the terms and conditions of our purchase order will be signed and issued by SDSC-SHAR.

22. The following information/ documents are to be submitted wherever applicable.

1. Product Literature

2. Core banking account number of SBI, RTGS Details

3. PAN No. in quotation and invoices

4. GST Registration details.

5. In case of MSME, registration details / documents from Competent Authority.

## 23. **EXCLUSION OF TENDERS**

The following tenders shall be summarily rejected from the procurement process

a. Tenders received from vendors who have not qualified in terms of their registration.

b. Tenders received against publishing of a limited tender in the CPP portal.

c. Tenders of vendors who have been removed from the vendor list or banned/debarred from having business dealings.

d. Unsolicited tenders from vendors.

e. The tenders which materially depart from the requirements specified in the tender document or which contain false information.

f. The tenders which are not accompanied by the prescribed Earnest Money Deposit.

g. The tenders of vendors who have not agreed to furnish Security Deposit, Performance Bank Guarantee and Liquidated Damages.

h. The validity of the tenders is shorter than the period specified in the tender enquiry.

i. The tenders received from vendors or their agents or anyone acting on their behalf, who have promised or given to any official of the Centre/Unit/Department, a gratification in any form, or anything of value, so as to unduly influence the procurement process.

j. The tenders received from vendors, who, in the opinion of the Centre/Unit, have a conflict of interest materially affecting fair competition.

k.The tenders received from Indian agents on behalf of their foreign Principals/OEMs (in cases where the Principals/OEMs also submit their tenders simultaneously for the same item/product in the same tender).

l.In case two or more tenders are received from an Indian agent on behalf of more than one foreign Principal/OEM, in the same tender for the same item/product.

m.If a firm quotes 'NIL' charges / consideration, the bid shall be treated as un-responsive and will not be considered.